

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, MAY 15, 1961.

The Board of Public Works met in the office of the Governor, Baltimore State Office Building, Baltimore, Maryland, on Monday, May 15, 1961.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

- Mr. James G. Rennie, Director, Department of Budget and Procurement
- Mr. Albert P. Backhaus, Director, Department of Public Improvements
- Mr. Russell H. McCain, Executive Assistant to the Governor
- Mr. Joseph S. Kaufman, Deputy Attorney General.

MINUTES:

The Board approved the minutes of the meetings which were held on March 14, 1961 and April 5, 1961, copies of which have been forwarded to the individual members of the Board for their files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1957
General Construction Loan of 1954	General Construction Loan of 1958
General Construction Loan of 1955	General Construction Loan of 1959
General Construction Loan of 1956	General Construction Loan of 1960,

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

- Chapter 780 of the Acts of 1953, and as amended in 1954
- Chapter 45 of the Acts of 1954
- Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
- Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
- Chapter 532 of the Acts of 1957, and as amended in 1958, 1959 and 1960
- Chapter 66 of the Acts of 1958, and as amended in 1959
- Chapter 804 of the Acts of 1959, and as amended in 1960
- Chapter 86 of the Acts of 1960,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BARRETT SCHOOL FOR GIRLS:

1. The Secretary brought to the attention of the Board a letter, dated April 3, 1961, received from the State Department of Public Welfare. It was stated that the site has been picked out on the property now occupied by Montrose School for Girls for the relocation of Barrett School for Girls. The General Assembly of 1960 appropriated funds for a new training school to replace the present Barrett School for Girls.

Mr. George Washington Williams, attorney, appeared before the Board in opposition to the proposed site.

Mr. Thomas J. S. Waxter, Director of the State Department of Public Welfare, appeared on behalf of the recommendation of his department.

After due consideration, the Board approved the location of the facilities for Barrett School for Girls on the same grounds presently occupied by Montrose School for Girls, approximately one half mile from the campus of the existing school. The exact site for the school is to be determined by those agencies directly concerned with the planning and construction of the new facilities.

(cont.)

(Barrett School for Girls)

2- Mr. Rennie submitted a request from the Barrett School for Girls for permission to write-off the Student Fund Ledger and revert into the State General Fund the amount of \$417.37, which represents the total of inactive accounts of trainees who have left the school since the beginning of 1957, as set forth in a detailed list which the school submitted with its letter of April 28, 1961 to Mr. Rennie. After due consideration, the Board approved this request.

BOARD OF CONTROL FOR SOUTHERN REGIONAL EDUCATION: See University of Maryland of these Minutes.

BOARD OF PUBLIC WORKS:

1- The Secretary brought to the attention of the Board the matter of the appropriation in the budget of the Board of Public Works for the adjustment to the Bi-Weekly Payroll System, and submitted a detailed list of the agencies and amounts to be charged as prepared by the State Comptroller's Office.

The Board authorized the Comptroller's Office to charge payrolls of various State Agencies, aggregating \$897,449.03, to Budget Program 06.03.00.03 of the 1961 Budget to cover the adjustments necessary to the Bi-Weekly Payroll System. The Board ordered the statement furnished by the Comptroller's Office to be filed permanently.

2- The Secretary advised the Board of the following "Claims for Refund of Fee Erroneously Paid to State of Maryland", paid from Program .06 of the budget of the Board of Public Works:

Walter Harold Ingram, patient No. 3-13090, for Veterans Administration funds withdrawn in error.	\$ 110.00
George Johnson, patient No. 3-11602, for Social Security refund due to patient being out of the hospital a portion of May and June.	24.04
Mrs. Edward Brennan, for James E. Moore, patient No. 7-26300, for over-charge of patient on convalescent leave.	12.00
Lawrence T. Gill, for Thomas L. Gill, patient No. 7-28367-S1, for over-payment of discharged patient.	45.12
Mr. & Mrs. Anthony Kurek, for David Kurek, patient No. 8-162, for refund due to patient being released in less than one month.	74.13
Anna King, for Frank Dubinskas, patient No. 7-25535, for over-payment of discharged patient.	2.55
Alexander Lane, patient No. 4-6603, for Social Security refund due to error in taking payment when patient was out of hospital.	23.00
Farmers' & Mechanics' Mutual Insurance Association of Cecil Co., Inc., for refund of Premium Tax paid in error.	1,628.00
Walter Zink, Administrator, for deceased patient Mary Zayenkauskas, No. 7-29904-S1, for over-payment.	14.97.

3- During a discussion of new construction being undertaken throughout the State, the Board adopted the following motion made by the State Comptroller and seconded by the State Treasurer, to establish a firm policy for the dedication of State buildings:

"Each State Agency shall notify each member of the Board of Public Works, the Secretary of the Board, the Director of the Department of Public Improvements and the Director of the Department of Budget and Procurement as to the plans and date for the dedication of every new or reconstructed facility. This notice shall be in the form of an invitation to be present at the ceremonies."

4- The Board approved item M-17-D from the agenda of the Department of Public Improvements, quoted as follows for the Board of Public Works:

"All work under the following appropriation having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund.

Board of Public Works:

Item 4 of the General Construction Loan of 1956	\$2,220.00
Acquisition of land at Old Stone Arch Bridge."	

5- In its consideration of a request made to the Comptroller's Office by the Clerk of the Circuit Court for Harford County for air conditioning in that office, the Board was unable to take action as a matter of State policy. It was the feeling of the Board that air conditioning is a part of the cost of a building, and that the building and quarters provided for County Offices belong to the individual counties. Therefore, air conditioning is a matter for consideration by local authorities and not for the Board of Public Works.

(cont.)

(Board of Public Works)

6- During its consideration of a proposed right-of-way Agreement submitted by the Department of Forests and Parks, the Board had before it the recommendation of the Department of Public Improvements that as a matter of State policy, when request originates with the company, that the granting of a right-of-way to the Gas and Electric Company shall include the following provision:

"The Baltimore Gas and Electric Company will move or relocate any poles, guys, overhead lines, etc., at their expense and same shall be relocated within sixty (60) days of written notice by the Department of Public Improvements."

The Board accepted Mr. Backhaus' recommendation and adopted the above provision as a State policy.

7- See: Department of Motor Vehicles, page 451 of these Minutes as to provision for BONDS: Architectural Agreements.

1- The Secretary advised the Board of the payment of \$1,579.15 to cover expenses in connection with the recent issuance of Bonds of the State of Maryland, as set forth below:

829 - Sewage Treatment Plant Loan of 1957	\$ 525.65
832 - Maryland Port Authority Loan of 1958	<u>1,053.50</u>
	<u>\$1,579.15</u>

with the individual payments having been made to:

O'Connor and McManus	\$ 525.65
Piper and Marbury	<u>1,053.50</u>
	<u>\$1,579.15</u>

2- The Secretary submitted a recommendation of the Comptroller's Office that the following cash balances in the premium accounts of the bond issues set forth be transferred to the Annuity Bond Fund Reserve:

State Office Building Loan of 1956	\$ 7.78
Department of Employment Security Building Loan of 1958	32,261.50
Baltimore City Jail Loan of 1960	646.71

The Board approved this recommendation.

3- Mr. Backhaus submitted to the Board, under agenda Item M-15, detailed information as to the current status of the allocation of \$21,333.00 from Item 3 of the General Construction Loan of 1953, "Jail Improvement Fund", to Anne Arundel County for the State's 25% share of an estimated \$64,000.00 renovation program for the jail of that county. This allocation was authorized by the Board of Public Works at its meeting of July 13, 1953. The Department of Public Improvements has now received "Application for Assistance" and also "Application for Payment" from Anne Arundel County, based on the proposed construction of a County Public Safety Headquarters of which the new County jail portion will cost between \$600,000 and \$750,000.

It is the feeling of the Department of Public Improvements that if the State is to be requested to participate in the usual 25% of the cost of the County Jail Improvements for Anne Arundel County, the County must take steps to initiate an appropriation of the magnitude required. And, that rather than continue to leave the allocation previously made remain open, that a new appropriation should be in the total amount required and that the allocation authorized on July 13, 1953 from the General Construction Loan of 1953 - Item #3 be cancelled and the amount transferred to the Annuity Bond Fund. Such action would be in line with the provisions of Chapter 780 of the Acts of 1953, Section 7A and also with the policy established by the Board of Public Works on June 7, 1949 as to payments to be made to the local subdivisions for Jail Improvements.

After due consideration, the Board approved the recommendation of the Department of Public Improvements that Anne Arundel County should initiate steps leading to legislation to provide for an appropriation by the General Assembly for assistance in accordance with Section 798 of Article 27 of the Annotated Code of Maryland.

The Board also approved the cancellation of the allocation of \$21,333.00 to Anne Arundel County from the General Construction Loan of 1953, Item 3 and the transfer of this amount to the Annuity Bond Fund.

(cont.)

(Bonds)

4- The Board approved the following items on the agenda of the Department of Public Improvements, relating to Bonds:

M-17-A - "We are advised by the Military Department that due to reorganization of national guard units in Maryland the unit at Kensington was reduced to the status of a Platoon rather than a Company and therefore the Federal Government withdrew the support previously approved in connection the the CONSTRUCTION OF A GARAGE AT THE KENSINGTON ARMORY. It is therefore requested that the following appropriation be cancelled:

"Item 5, General Construction Loan of 1959, 'To Supplement Federal Funds available or to become available for construction of a garage at the Kensington Armory.' \$10,000.00".

M-17-B - "All work under the following appropriation having been accomplished, it is requested to cancel unused portion of completed project:

Salisbury State Teachers College:

Item 119, General Construction Loan of 1959 \$.44
'Construction of President's Residence (no furnishings to be provided)'.

Maryland State College:

Item 139, General Construction Loan of 1958 5.00
'Remodeling Third Floor of Library and Providing Toilet Facilities for Men and Women'.

Spring Grove State Hospital:

Item 45 of the General Construction Loan of 1958 58.43
'Equipment for Rehabilitation Building'."

M-17-C - "All work under the following appropriations having been accomplished, it is requested to transfer the unused portion of completed projects to PREMIUM-AND EXPENSE ACCOUNT of the General Construction Loan of 1955.

Bowie State Teachers College:

Item 125, General Construction Loan of 1955 \$ 530.80
'Additional funds -- residence hall for 100 women students'.

Boys' Village of Maryland

Item 80, General Construction Loan of 1955 115.52
'Equipment for Administration Building'."

M-17-D - "All work under the following appropriation having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund.

Boys' Village of Maryland:

Item 80, General Construction Loan of 1955 \$ 36.56
'Equipment for Administration Building'.

Department of Forests and Parks:

Item 21, General Construction Loan of 1951 507.05
'Acquisition of land and construction on entrance road Washington Monument Park'.

Maryland Children's Center:

Item 68, General Construction Loan of 1956 808.03
'Construction of Children's Study Center'.

Springfield State Hospital:

Item 60 of the General Construction Loan of 1954 3,953.40
'Construction of Admissions, Dining and Therapy Units for Senile (Geriatics) Building'.

Board of Public Works:

Item 4 of the General Construction Loan of 1956 2,220.00
'Acquisition of land at Old Stone Arch Bridge'."

BOYS' VILLAGE OF MARYLAND:

1- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as it pertains to the Boys' Village of Maryland:

M-17-C - "All work under the following appropriations having been accomplished, it is requested to transfer the unused portion of completed projects to PREMIUM AND EXPENSE ACCOUNT of the General Construction Loan of 1955.

Boys' Village of Maryland:

Item 80, General Construction Loan of 1955	\$ 115.52
'Equipment for Administration Building'."	

M-17-D - "All work under the following appropriation having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund.

Boys' Village of Maryland:

Item 80, General Construction Loan of 1955	\$ 36.56
'Equipment for Administration Building'."	

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Boys' Village of Maryland, with payment to be made from the funds indicated:

Budget Program 11.01.03.04-08 --

Dean and Beavers, for removal of tree near hospital building.(20)	\$ 225.00
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General Construction Loan of 1958 - Item 53 --

Carl Gonnson and Son, Inc., for Change Order #3 to contract approved 12-14-59, for construction of Academic Classroom Building, fee to Bonnett and Brandt. (C-14)	1,647.53
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General Construction Loan of 1959 - Item 71 --

Brawner Z. Harding, Field Engineer II, for allocation for travel and incidental expenses in connection with inspections for construction of Admission Cottage. (M-6)	600.00 .
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CENTRAL LAUNDRY:

1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Central Laundry:

General Construction Loan of 1958 - Item 71	List 21	\$ 803.95
Item 71	List 22	227.20
Item 71	List 22A	534.55
Item 72	List 13	276.00
Item 72	List 14	275.00 .

2- The Board approved item M-12 of the agenda of the Department of Public Improvements, quoted as follows for the Central Laundry:

"Reference is made to Item 3 of this Department's agenda of September 6, 1960 whereby approval was granted for award of contract for RELOCATION OF BUTTERCUP ROAD to Ridgely Construction Company, Inc. with funds available in Item 70 of the General Construction Loan of 1958. In addition to the contract award an allocation from the same fund source was authorized to cover contingent items of work, including placing of stock piled top soil, seeding and mulching and slope stabilization work. As reported in Item A-1-C of this Department's agenda of April 5, 1961, severe winter weather conditions closed down the job before the contingent items could be authorized. It is therefore requested that the allocation of \$5,000.00 from Item 70 of the General Construction Loan of 1958 be cancelled and the \$5,000.00 be returned to the unallocated balance in the appropriation."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Central Laundry, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 70 --

Ridgely Construction Company, Inc., for Change Order #3 to contract approved 9-6-60, for relocation of Buttercup Road, with fee to Rummel, Klepper and Kahl. (C-21)	\$ 925.00 .
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CIVIL DEFENSE AGENCY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the following request of the Civil Defense Agency.

"Request for permission to remove from inventory four heavy duty Civil Defense rescue trucks and to transfer them to the counties in which they are located (Allegheny, Cecil, Frederick and Talbot). These trucks were purchased in 1953 with Federal and State matching funds and were placed at various locations in the State. These trucks have served the purpose for which they were intended; namely, to play a vital role in promoting and encouraging fire companies and rescue squads to take the 42-hour heavy duty rescue course offered by arrangement with the Civil Defense Agency through the University of Maryland. As a result nearly every fire company and rescue squad in the State is familiar with these trucks and the special training needed to man and operate them. There is now little need for the trucks to be used outside the counties in which they are located. The counties have over the past eight years paid all expenses for upkeep and maintenance and the State pays insurance premiums. The Federal Government has approved this transfer and the State will no longer pay the insurance premiums of \$95.96."

-CLERKS OF THE CIRCUIT COURTS:

The Secretary brought to the attention of the Board a request which had been received by the State Comptroller from the Clerk of the Circuit Court for Harford County for airconditioning for that office.

After due consideration, the Board felt it was unable to take action in this matter, as it is a State Policy matter. It was the feeling of the Board that air conditioning is a part of the cost of a building, and that the building and quarters in this instance are provided by the County, and that the request should, therefore, be referred to the Board of County Commissioners for Harford County.

COMPTROLLER OF THE TREASURY:

The Board approved a request of the Retail Sales Tax Division of the State Comptroller's Office, dated April 25, 1961, submitted by the Secretary, for permission to write-off a total of \$44,350.19 of assessments made by that office for unpaid taxes. This request was recommended by the State Law Department.

COUNTY JAILS:

Mr. Backhaus submitted to the Board, under agenda Item M-15, detailed information as to the current status of the allocation of \$21,333.00 from Item 3 of the General Construction Loan of 1953, "Jail Improvement Fund", to Anne Arundel County for the State's 25% share of an estimated \$64,000.00 renovation program for the Jail of that County. This allocation was authorized by the Board of Public Works at its meeting of July 13, 1953. The Department of Public Improvements has now received "Application for Assistance" and also "Application for Payment" from Anne Arundel County, based on the proposed construction of a County Public Safety Headquarters of which the new County Jail portion will cost between \$600,000 and \$750,000.

It is the feeling of the Department of Public Improvements that if the State is to be requested to participate in the usual 25% of the cost of the County Jail Improvements for Anne Arundel County, the County must take steps to initiate an appropriation of the magnitude required. And, that rather than continue to leave the allocation previously made remain open, that a new appropriation should be in the total amount required and that the allocation authorized on July 13, 1953 from the General Construction Loan of 1953, Item #3 be cancelled and the amount transferred to the Annuity Bond Fund. Such action would be in line with the provisions of Chapter 780 of the Acts of 1953, Section 7A and also with the policy established by the Board of Public Works on June 7, 1949 as to payments to be made to the local subdivisions for Jail Improvements.

After due consideration, the Board approved the recommendation of the Department of Public Improvements that Anne Arundel County should initiate steps leading to legislation to provide for an appropriation by the General Assembly for assistance in accordance with Section 798 of Article 27 of the Annotated Code of Maryland.

The Board also approved the cancellation of the allocation of \$21,333.00 to Anne Arundel County from the General Construction Loan of 1953, Item 3 and the transfer of this amount to the Annuity Bond Fund.

CROWNSVILLE STATE HOSPITAL:

1- The Secretary brought to the attention of the Board a letter, dated April 27, 1961, which had been received by the Governor from Mr. Warren W. Kershow, Superintendent of the Department of Recreation of Anne Arundel County, in which it was suggested that consideration be given to the establishment of a park area comprising a portion of the land of Crownsville State Hospital, located in the Second District of Anne Arundel County.

During the discussion of this letter, Mr. James W. Curran, Superintendent of the Department of Correction, appeared and stated that the Department of Correction would like to be considered in this matter as the department has an urgent need for space on which to locate a prison camp in the area and that the land at Crownsville State Hospital would be just right.

The Board requested that the Department of Public Improvements investigate the situation and submit its recommendations to the Board.

2- The Secretary submitted two requests from the Department of Mental Hygiene, dated May 1, 1961, for permission to make payments from the Board of Public Works-Fire Losses State Property Fund, Item 6, in connection with repair of windstorm damages of February 26, 1961 and March 12, 1961 at the Campanella Building, as follows:

February 26, 1961	Simon Roofing Company	\$200.00
March 12, 1961	Simon Roofing Company	70.41
	Kenney's Piano & Organ Center	524.55 .

Settlement for these losses has been agreed upon in the amounts of \$200.00 for February 26, 1961 and \$594.96 for March 12, 1961.

The Board approved these requests.

3- The Secretary advised the Board of report of fire which occurred at Crownsville State Hospital in "B" Building, Ward 31 Dayroom on April 22, 1961.

4- The Secretary advised the Board of receipt of information of settlements agreed upon in connection with the following fire losses at Crownsville State Hospital:

October 31, 1960	"B" Building, Ward 32	\$ 6.23
October 31, 1960	"A" Building, Ward 27	6.23
November 17, 1960	"A" Building, Ward 26	6.23
December 6, 1960	"C" Building, Ward 41	10.67 .

5- The Board approved construction items 2 and 23 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Crownsville State Hospital:

General Construction Loan of 1952 - Item 32	List 90	\$ 714.85
General Construction Loan of 1957 - Item 61	List 91	2,685.15
Board of Public Works - Fire Loss		
Account - Item 6	List 88	420.00
Item 6	List 97	693.00
Item 6	List 99	136.80 .

6- At its meeting of April 5, 1961, the Board approved award of contract by Crownsville State Hospital to Charles J. Cirelli, Inc., in the amount of \$29,924.00, for Fire Escapes and their Enclosures and Other Fire Protection Work, being Item 6-B of the agenda of the Department of Public Improvements. Since that meeting it has been learned that Marbury Building will no longer have activity of patients and personnel above the first floor and the fire escapes on this building will not be necessary.

Upon the recommendation of the Department of Public Improvements, agenda item 24-C, the Board approved cancellation of the \$4,395.00 of the original contract, for which funds were encumbered in the General Construction Loan of 1958, Item 25, and the award of contract to Charles J. Cirelli, Inc., in the amount of \$25,529.00 for acceptance of the Base Bid, with the deletion of the price for the Marbury Building. Funds for this new award are available from the General Construction Loan of 1960, Item 42, as previously indicated. Fees are applicable to Turpin, Wacter and Associates.

(cont.)

(Crownsville State Hospital)

7- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Crownsville State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.03.03-08 --

Tydings, Lynch & Lorenz, Inc., for replacement of one Boiler
Tube in #2 Boiler. (24-B)

\$ 183.00

John H. Hampshire, Inc., for Resilient Tile Floor Coverings in
"B" Building, with acceptance of low Base Bid and Alternate
and CREDIT of \$300.00 for substitution. (24-A)

2,190.00

\$ 153.00 Budget Program 10.03.03.03-08

2,037.00 Item 59, General Construction Loan of 1957.

DEER'S HEAD STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information regarding settlement agreed upon for windstorm damage on September 12, 1960 in the amount of \$251.00, Administration Building, Deer's Head State Hospital.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following Change Order for Deer's Head State Hospital.

General Construction Loan of 1952 - Item 23 --

Eastern Engineers & Contractors, Inc., for Change Order #2
to contract approved 12-14-59, with CREDIT for Construction
of Chapel and Rehabilitation Wing, fee to Booth and Somers.
(C-12)

CREDIT \$ 25.66 .

DEPARTMENT OF CORRECTION:

1- The Secretary brought to the attention of the Board a request dated April 18, 1961, for permission to transfer \$35,000.00 from Fund #770, Maryland Penitentiary-State Use Industries to Fund #769, Maryland House of Correction-State Use Industries.

The Board approved this request.

2- The Secretary advised the Board of receipt of information regarding settlement agreed upon for fire loss on November 21, 1960 in the amount of \$34.07, Old Point Correctional Camp, Department of Correction.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Correction, with payment to be made from the funds indicated:

State Use Industries, Maryland House of Correction, Account #769 --

J. B. Metcalfe, for appointment to make a topographic
survey of 60 acres of the former Townshend property
in Queen Anne's County. (A-4-A)

\$1,350.00

General Construction Loan of 1959 - Item 86 --

Fletcher and Fletcher, for appointment as architects in connection
with the construction of a New Work Colony, on a Type "B" basis
fee. (A-4-B)

1,063.00 .

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Board approved the report of the Department of Employment Security submitted by the Secretary, for the quarter ended December 31, 1960, showing in detail taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted and accounts which were found to be uncollectible.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Employment Security, with payment to be made from the funds indicated:

Department of Employment Security Building Project, Fund # 739 --

The Poole and Kent Company, for Change Order #2 to contract
approved 8-8-60, for Air Conditioning of Ramp Enclosures,
with fee to Fenton and Lichtig. (C-4-A)

\$ 291.00

Lawrence Construction Co., Inc., for Change Order #3 to contract
approved 6-6-60, for enclosures for North and South
Ramps. (C-4-B)

88.56

Bateman Photo Print & Blue Print Co., for blueprints, for
use in maintenance of building. (I-4)

52.29 .

DEPARTMENT OF FORESTS AND PARKS:

1- The Board approved request of the Department of Forests and Parks, dated April 6, 1961, for permission to expend an additional amount of \$924.05 from the Board of Public Works-Fire Losses State Property Fund, Item #3, for further repair of the damage at Smallwood State Park on August 17, 1960, caused by an explosion at the Indian Head Propellant Plant. This request is within the amount of settlement of \$2,026.95 which was agreed upon by all parties. Permission to expend \$1,102.90 from this account was approved November 9, 1960.

2- The Board referred to the Department of Budget and Procurement a request received by the Secretary from the Department of Forests and Parks, dated May 2, 1961, for an allotment of \$5,500.00 for insect and disease control on planted stands of valuable white pine in Garrett County.

3- The Secretary brought to the attention of the Board a report dated April 27, 1961, received from Mr. Backhaus relative to a proposed Agreement between the Department of Forests and Parks and the Baltimore Gas and Electric Company for a right-of-way along Old Frederick Road, Johnnycake Road and Hollofield Road, Patapsco State Park. This proposed Agreement was referred back to Mr. Backhaus at the April 5, 1961 meeting of the Board for further negotiation.

Mr. Backhaus recommended that as a matter of State Policy that the granting of a right-of-way to the Gas and Electric Company, where the request for the right-of-way originates with the company, shall include the following provision:

"The Baltimore Gas and Electric Company will move or relocate any poles, guys, overhead lines, etc., at their expense and same shall be relocated within 60 days of written notice by the Department of Public Improvements."

The Board accepted Mr. Backhaus' recommendation that the aforesaid Agreement be executed and adopted the above provision as a State Policy. (Item P-3-Q)

4- Mr. Rennie submitted to the Board a request of the Department of Forests and Parks for permission to execute an agreement for the installation of vending machines at Hollofield Area of Patapsco State Park by the Coca-Cola Bottling Company of Baltimore, to furnish coffee, candy and pastry at a commission to the location of 5%.

The Board decided that competitive bids should be taken on the installation of vending machine equipment at Hollofield and for any other locations at which such equipment might be desired in the future. However, until such time as competitive bids are received and a new contract based on such bids is awarded, the Board authorized the Department of Forests and Parks to continue the present experimental contract with the Coca-Cola Bottling Company.

5- The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1955 -	Item 21	List 296	\$1,114.95
-	Item 24	List 296	8.42
-	Item 24	List 307	3.75
-	Item 25	List 296	218.50
General Construction Loan of 1956 -	Item 26	List 284	73.82
-	Item 26	List 306	19.40
-	Item 27	List 312	15.00
-	Item 30	List 284	15.48
-	Item 30	List 306	24.95
-	Item 30	List 312	5.20
-	Item 30	List 321	158.79
-	Item 34	List 284	549.81
General Construction Loan of 1957 -	Item 28	List 311	3.95
-	Item 30	List 311	4.00
-	Item 36	List 286	66.72
General Construction Loan of 1959 -	Item 19	List 266	45.40
-	Item 23	List 266	9.00
-	Item 23	List 285	1.50
-	Item 23	List 313	1.50
-	Item 29	List 285	573.50
-	Item 29	List 298	5.40
General Construction Loan of 1960 -	Item 40	List 297	1,593.00

(cont.)

(Department of Forests and Parks)

6- The Board approved recommendation of the Department of Public Improvements, agenda item M-10-F, that the Department of Forests and Parks be authorized to execute a Right-of-Way Agreement with the Board of County Commissioners for Howard County to permit the county to construct an extension of Race Road in the First Election District of Howard County and to construct and maintain necessary sewers and drains in the right-of-way. No remuneration is involved as the improvements will serve an area of Patapsco State Park, near Hanover, Maryland.

7- The Board approved Items M-10-G and M-10-H of the agenda of the Department of Public Improvements recommending the institution of condemnation proceedings by the Department of Forests and Parks to acquire the following properties for the State parks indicated:

Gunpowder River Valley:

Gunpowder Falls Inn, Inc., for one acre, plus improvements in
- the Eleventh Election District of Baltimore County.

Patapsco State Park:

Heirs of John O'Neal, for 6.002 acres, more or less, in the
Third Election District of Howard County, between Gorsuch
Switch Road and Henryton.

8- The Board deferred action on all items included in the agenda of the Department of Public Improvements pertaining to the acquisition of land for the Department of Forests and Parks, and adopted the following motion:

"No further action will be taken by the Board of Public Works in connection with the acquisition of land for the Department of Forests and Parks until the Board has been presented with a composite plan of each State Park, showing the property which has been acquired, the property currently under option, and property contemplated for acquisition - with the properties in each of these categories being identified with the price paid or to be paid.

"Further, the Department of Forests and Parks is not to enter into any agreements of any nature for the purchase of property without first notifying the Department of Public Improvements of its intentions.

"And, further, the Board of Public Works will not consider any requests for approval of land acquisition until such matters have first been presented to the Department of Public Improvements for consideration and recommendation."

These deferrals include the items held over from the April 5, 1961 meeting for:

Gunpowder State Park:-

Thomas E. Crow and wife	P-3-K
Augustus Unkart	P-3-L
F. J. Mansfield	P-3-M

Patapsco State Park:-

Norman J. & Charles B. Mullineaux & wife	P-3-N
Fred Richard Duckworth and wife	P-3-O

Susquehanna State Park:-

G. Howlett Coburn and wife	P-3-P
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Also included were the following items:

Patapsco State Park:-

Durward S. Taylor and wife, for 6.116 acres	P-3-A
George C. Miller and wife, for 8.182 acres	P-3-B
Irvin S. Stirn and wife, for 0.876 acres	P-3-C
David C. Bortle and wife, for 8.653 acres	P-3-D

Gunpowder State Park:-

John L. Bowen and wife, for 1.580 acres	P-3-E
Dulaney Valley Golf Course, Inc., John Bass, President, for 179.08 acres	P-3-E
Albert J. Unkart, for 0.181 acres	P-3-G
Catherine Unkart, for 105.157 acres	P-3-H
Estate of James D. Bridges, for 11.883 acres	P-3-I

South Mountain-Catoctin Watershed Conservation Area:-

Estate of Imogene Horine, c/o Mrs. Lewis A. Miller, for 6 acres	P-3-J.
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(cont.)

(Department of Forests and Parks)

9- The Board approved the following items on the agenda of the Department of Public Improvements, quoted as they pertain to the Department of Forests and Parks:

A-3 - "Reference is made to Item 50 of this department's agenda of August 13, 1959 whereby approval was granted for appointment of engineering firms for survey work in connection with property acquisition for GUNPOWDER STATE PARK. Among the firms appointed at that time was Van Reuth and Weidner, Inc. for Area 7A, an estimated 960 acres at \$46.00 per acre for a total assignment of \$44,160.00. The survey work has now been completed and it has been determined that the actual total acreage for 7A is 971.61, and it is therefore requested that the authorization be increased for this from the formerly approved \$44,160.00 to \$44,694.06."

M-10-A - "Approval is requested for an allocation of \$1,000.00 from Item 15 of the General Construction Loan of 1951, 'Acquisition of Turkey Point Light House and Adjacent Land', to be designated as:

Item 15.4, Surveyors, Appraiser, Realtors and Title Work."

M-10-B - "It is requested that the additional amount of \$1,540.00 be provided for the services of Mr. Karl E. Pfeiffer and Mr. Gerald H. Williams from Item 24 of the General Construction Loan of 1959 'Patapsco State Park, land acquisition' set up as follows:

Item 24 (6), Salary and Expenses	\$1,500.00
Item 24 (3), Social Security	40.00."

M-10-C - "Reference is made to our Department's agenda of May 17, 1955 in which \$5,000.00 was allocated for contractual labor and materials for clearing of the road, from Item 38, General Construction Loan of 1954, 'Washington Monument State Park, Access Road'. It is now requested to return \$524.33 of the unused amount to the unallocated balance of this item."

M-10-D - "Reference is made to our Department's agenda of February 11, 1957 in which \$8.00 was allocated for Social Security from Item 38, General Construction Loan of 1954, 'Washington Monument State Park, Assess Road'. It is now requested to return \$.15 of the unused amount to the unallocated balance of this item."

M-10-E - "Reference is made to our Department's agenda of September 13, 1955 in which \$1,200.00 was allocated for Technical Assistance and Expenses from Item 36, General Construction Loan of 1954, 'Loop Road and Contiguous Parking, Washington Monument State Park'. It is now requested to return \$567.20 of the unused amount to the unallocated balance of this item."

M-17-D - "All work under the following appropriation having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund.

Department of Forests and Parks:

Item 21, General Construction Loan of 1951	\$ 507.05
Acquisition of land and construction on entrance road Washington Monument Park."	

10- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks with payment to be made from the funds indicated:

Richard F. Kline, Inc., for Roadway Construction and Improvements, Fort Tonoloway State Park. (Item 7)	\$15,492.50
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\$ 989.31 - Item 37, General Construction Loan of 1955	
14,503.19 - Item 30, General Construction Loan of 1960.	

Emjay Engineering & Construction Co., Inc., for Addition to Water Treatment Plant, Sandy Point State Park. (28-G)	4,976.00
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\$1,219.51 - Item 34, General Construction Loan of 1955	
3,756.49 - Item 36, General Construction Loan of 1957.	

N. W. Etzler Company, for Road Work at Washington Monument State Park. (28-J)	940.00
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\$524.48 - Item 38, General Construction Loan of 1954	
415.52 - Item 36, General Construction Loan of 1954.	

(cont.)

(Department of Forests and Parks)

10- Continued:-

Budget Program 09.04.00.02-08 --

Rogers Farm Supply, for furnishing and installing triple tract extruded aluminum storm windows at the Black Hill Ranger Station. (28-F) \$ 159.50

Budget Program 09.04.00.05-08 --

Alex J. Schute Roofing & Sheet Metal, for reroofing the garage at New Germany Recreation Area. (28-C) 656.32

John E. Sharp & Co., for combination aluminum screen and storm sash and storm doors at the Superintendent's Residence at Green Ridge State Park. (28-D) 525.00

Budget Program 09.04.00.07-08 --

William A. Harting & Son, for grading, stump removal, drainage and road construction at the Hollofield Section of Patapsco State Park. (28-B) NOT TO EXCEED 275.00

Simpson Electrical Company, for installation of electrical service and receptacles in garage and shop building to serve the welding machines at Sandy Point State Park. (28-H) 314.00

Budget Program 09.04.00.08-08.40 --

Ingalls Lumber & Supply, Inc., for replacement of French Windows at the Superintendent's Headquarters Building at Gambrill State Park. (28-E) 273.00

Budget Program 09.04.00.08-08 --

H. W. Coombs, for plastering sun porch and bath at the Superintendent's Residence, General Smallwood State Park. (28-I) 298.00

Middletown Well Drilling Co., for Change Order #1 to contract approved 7-6-60, for deep well and pump at Elk Neck State Park. (C-20) 1,291.00

General Construction Loan of 1951 - Item 15.4 --

The Maryland Company, for appraisal on Emma B. Mackie property for Elk Neck State Park. (I-17-O) 550.00

General Construction Loan of 1955 - Item 37 --

Baltimore Photo and Blue Print Co., for blueprints in bidding on road work at Fort Tonoloway State Park. (I-17-C) 10.80

General Construction Loan of 1957 - Item 36 --

Reproduction Specialties, for blueprints in bidding on addition to water treatment plant at Sandy Point. (I-17-D) 6.00

General Construction Loan of 1957 - Item 41.7 --

Ready, Boublitz & Broadwater, for services in acquisition of property of Elmer E. & Blanche M. Stitzel for South Mountain-Catoctin Watershed Recreation Area. (I-17-B) 121.00

General Construction Loan of 1957 - Item 45 --

Thomas & Sons, Inc., for storm sash with screens, storm doors and cornice vents for Gath Hall, Gathland State Park. (28-A) 495.00

General Construction Loan of 1959 - Item 23.4 --

Gunpowder State Park: (Approval given 8-13-59)
 Leo W. Rader, for surveying work. (I-17-F) 4,227.60
 Sutcliffe & Ward, for surveying work. (I-17-H) 204.00
 James H. Ludlow, for surveying work. (I-17-H) 2,503.51
 E. F. Raphel and Associates, for surveying work. (I-17-H) 3,865.36
 M. Jacqueline McCurdy, for titling work. (I-17-K) 1,875.00
 William S. James, for surveying work. (I-17-K) 200.00
 M. Jacqueline McCurdy, for titling work. (I-17-L) 1,490.00
 William S. James, for titling work. (I-17-L) 100.00

General Construction Loan of 1959 - Item 24.4 --

Patapsco State Park: (Approval given 3-14-60)
 Milton J. Dance, Sr., for realty work. (I-17-N) 4,001.48
 Leo W. Rader, for surveying work. (I-17-M) 145.73

General Construction Loan of 1960 - Item 23 --

Cedarville State Forest:
 Reproduction Specialties, for blueprints in bidding on Cedarville culvert. (I-17-E) 2.10

(cont.)

(Department of Forests and Parks)

10- Continued:-

General Construction Loan of 1960 - Item 32.5 --

William A. Parr, for recording deed for Bowles property at Gunpowder State Park, approved 11-7-60. (I-17-G)	\$ 9.50
M. Jacqueline McCurdy, for titling work on Burton property, approved 2-13-61. (I-17-I)	629.45
M. Jacqueline McCurdy, for titling work on Pratt property, approved 3-14-61. (I-17-I)	59.00
M. Jacqueline McCurdy, for titling work on Oswald property, approved 2-13-61. (I-17-J)	95.50
M. Jacqueline McCurdy, for titling work on Pakrzywa property, approved 2-13-61. (I-17-J)	95.37

General Construction Loan of 1960 - Item 37.5 -- (approved 1-4-61)

W. Jerome Offutt, for titling work on Koogle and Kepler property, South Mountain-Catoctin Water Shed Conservation Area. (I-17-A)	65.00
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DEPARTMENT OF GAME AND INLAND FISH:

The Secretary advised the Board of receipt of information regarding settlement agreed upon for lightning damage to pump at Belle Grove Game Farm on September 12, 1960, in the amount of \$275.33, for the Department of Game and Inland Fish.

DEPARTMENT OF MARYLAND STATE POLICE:

1- The Secretary advised the Board of receipt of information regarding settlement agreed upon for lightning damage to radio station at Greenhill State Police Station on August 14, 1960, in the amount of \$179.10, for the Department of Maryland State Police.

2- At its meeting of November 9, 1959, the Board authorized the Department of Maryland State Police to proceed with repairs and replacements necessary in connection with the following losses sustained at Waterloo Barracks:

May 3, 1959	Lightning damage to Garage and Radio Shop	\$ 758.61
July 11, 1959	Fire damage to Garage	9,626.89
	Fire damage to Contents of Garage	6,865.95
		<u>\$17,251.45,</u>

with payment to be made from the Board of Public Works-Fire Losses State Property Fund, Item 20.

Today the Secretary submitted two letters dated May 9, 1961, received from the Department advising that expenditures for replacement of Contents have amounted to \$2,411.14, which were for items of capital equipment nature and that the balance of the contents were expendable items and supplies, which have been replaced by normal disbursement from the Headquarters Stock Room. It was also stated that the Lightning Damage has been repaired at a cost of \$302.43. In view of this, the Department requested authority to expend, in connection with the reconstruction phase of the project, the balances remaining from the settlements made for the Lightning Damage and for the Contents, making a total of \$14,537.88 available for the reconstruction work.

The Board approved the use of these funds to supplement the settlement of \$9,626.89 received for the Building, thus making available this total of \$14,527.88 for the construction project.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police, with payment to be made from the funds indicated:

Board of Public Works-Fire Losses State Property Fund, Item 20 --

Mapp Contraction Company, for Change Order #2 to contract approved 12-15-60, for alterations and addition to Garage Building at the Waterloo Barrack. (C-27-A)	\$ 303.00
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Alex J. Schute, for gutter and roof renovation and pipe snow guards at Lavale Barracks, with acceptance of Bid Item 1 and 2 and Alter-nate. (32-E)	917.65
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\$700.00 - Budget Program 07.05.00.03-08
217.65 - Budget Program 07.05.00.03-14.

(cont.)

(Department of Maryland State Police)

3- Continued:-

Budget Program 07.05.00.01-08 --

A. & A. Tree Experts, Inc., for removal of one sycamore tree and one red-maple tree at State Police Headquarters. (32-C) \$ 185.00

Budget Program 3-07.05.00.03-14 --

Eastern Engineers and Contractors, Inc., for new overhead door for garage at Salisbury Barracks. (32-B) 2,350.00

Budget Program 07.05.00.03-14 --

A. D. Gamble & Son, Inc., for grading and placing sub-grade material for two parking areas at Waldorf State Police Barrack. (32-F) 270.00

Budget Program 3-07.05.00.07-11 --

Travelstead & Sons Construction Company, Inc., for erection of a radio tower at the Maryland State Police Post, College Park. (32-A) 2,657.00

Budget Program 07.05.00.08-11 --

Baltimore Soda Fountain Manufacturing Co., Inc., for three stainless steel doors in cafeteria counter at State Police Headquarters, Pikesville. (32-D) 175.00

General Construction Loan of 1958 - Item 11 --

Haverstick-Borthwick Company of Maryland, Inc., for Change Order #5 to contract approved 6-6-60, for construction of Barrack near Westminster. (C-27-B) 27.00 .

DEPARTMENT OF MENTAL HYGIENE:

1- The Secretary brought to the attention of the Board a request of the Department of Mental Hygiene, dated May 10, 1961, that emergencies be declared in connection with the following classifications in order that salary adjustments may be made in those classifications:

Assistant Commissioner of Mental Hygiene
Superintendent, Mental Hospital
Clinical Director I
Senior Psychiatrist.

Also submitted to the Board were the recommendations of the Standard Salary Board.

After due consideration, the Board declared emergencies to exist in the above positions and approved the recommendation of the Standard Salary Board that any adjustment of the salary scales should be made effective on July 1, 1961 in order that applicants qualified may be obtained as promptly as possible.

2- The Secretary brought to the attention of the Board a request of the Department of Mental Hygiene, dated April 14, 1961, for permission to write-off as uncollectible the various accounts shown in the following Journal Vouchers of the department:

#01796	October 1960	\$14,160.16
#01978	November 1960	9,122.59
#01979	December 1960	9,262.51
#01980	January 1961	307.70
#01981	February 1961	767.50.

These vouchers were submitted in accordance with the procedure approved by the Board at its meeting of October 5, 1960, and as approved by the State Comptroller's Office, the State Auditor and the State Law Department.

The Board approved this request.

3- Upon the recommendation of the Department of Budget and Procurement, the Board approved the assignment of 460 additional sq. ft. in the State Office Building, Baltimore to the Department of Mental Hygiene. This space presently occupied by the Maryland Veterans' Commission is willingly relinquished, with all costs of partitioning and equipment moving borne by the Department of Mental Hygiene.

DEPARTMENT OF MOTOR VEHICLES:

1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Department of Motor Vehicles:

General Construction Loan of 1960 - Item 6 List 13 \$ 219.20 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with payment to be made from the funds indicated:

Budget Program 07.02.00.01-08 --

Allen N. Walpert & Son, Inc., for electrical circuit to serve new copying machine and fluorescent electrical fixtures for the new copying machine. (33-A) \$ 150.00

Henry A. Knott Remodeling Co., Inc., for emergency repairs to step, exit, driveway and walks. (33-B) 230.00

General Construction Loan of 1960 - Item 6 --

Joseph F. Hughes & Co., Inc., for Change Order #1 to contract approved 2-13-61, for construction of the New Headquarters Building, Parking Areas, etc., with fee to Rummel, Klepper & Kahl. (C-28) 95,683.50

Philip E. Schafer Testing Laboratory, for fabrication and erection inspection of the approximately 900 tons of structural steel to be used in the New Headquarters Building. (M-14) 3,375.00

Fletcher and Fletcher, architects, for additional expenses in connection with the New Headquarters Building. (I-23) 1,382.75

(In connection with additional expense, Mr. Backhaus explained that the Architectural Agreement provides that in this type of new construction either a model or a rendering shall be provided by the architect. In this instance the rendering was provided by the architect, and the model made at State expense.

The Board approved recommendation made by Mr. Goldstein that in the future Agreements with Architects shall include a provision for both the model and the rendering to be provided by the Architect.)

DEPARTMENT OF PUBLIC IMPROVEMENTS:

1- The Secretary brought to the attention of the Board the Monthly Progress Reports of the Field Division of the Department of Public Improvements, as of March 31, 1961 and April 30, 1961, copies of which have been furnished the Board members.

2- The Board approved the following items from the agenda of the Department of Public Improvements, quoted below:

M-17-E - "At the request of the State Treasurer's Office approval is requested for the temporary appointment of three men to assist in bringing up to date the Fire Insurance Coverage Check Lists. These temporary employees will concentrate on those projects which have been completed 100 per cent but on which insurance has not been placed. For this employment it is requested that an allocation of \$1,800.00 be made from the General Emergency Fund to the Budget of the Department of Public Improvements, 06.10.00.01-08."

M-17-F - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Towson State Teachers College

New Electrical Distribution System and Fire Alarm System \$110.00 Item 129 of the GCL of 1960

Maryland Training School for Boys

Alterations to Riggs Hall 60.00 Item 76 of the GCL of 1959

Rosewood State Training School

Fire Alarm System 35.00 Item 52 of the GCL of 1960

Bowie State Teachers College

Laboratory School Building 40.00 Item 109 of the GCL of 1959

Patuxent Institution

Diagnostic Building 40.00 Item 95 of the GCL of 1957

TOTAL AMOUNT OF INVOICES \$285.00."

DEPARTMENT OF RESEARCH AND EDUCATION:

1- The Board approved construction item 14 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Department of Research and Education:

General Construction Loan of 1951 - Item 35	List 9	\$ 132.30 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Research and Education, with payment to be made from the funds indicated:

Budget Program 09.07.00.01-08 --

B. W. Hovermill Company, for vinyl asbestos floor tile on second floor of Administration Building at Solomons.(27)		\$ 950.00.
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EASTERN SHORE STATE HOSPITAL:

1- The Secretary advised the Board of report of wind storm damage to the Eastern Shore State Hospital powerhouse, Carey and Nice Buildings and two dwellings on February 25, 1961.

2- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with wind storm damage on December 12, 1960 to the Administration Building, Eastern Shore State Hospital, in the amount of \$75.00.

3- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Eastern Shore State Hospital:

General Construction Loan of 1959 - Item 43	List 12	\$4,244.64
Item 43	List 13	1,146.18 .

4- The Board approved item M-9 quoted as follows from the agenda of the Department of Public Improvements for the Eastern Shore State Hospital:

"Approval is requested for the demolition of two (2) dwellings east of and to the rear of the Geriatrics Building, both of which are in very poor condition. The demolition is at the request of the Department of Mental Hygiene and has the approval of the Department of Budget and Procurement and this Department. Approval is also requested for the demolition of a third, larger dwelling in the same vicinity; or should further study indicate its economic feasibility, the moving of this third dwelling to another location out of conflict with the Geriatrics Building area. Any contracts resulting from this authorization will be made a matter of further reporting in an agenda of this Department."

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1960 - Item 48 -- Reproduction Specialties, for blueprints in connection with the Superintendent's Residence. (I-13-A)		\$ 1.20
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General Construction Loan of 1960 - Item 49 -- Emjay Engineering & Construction Co., Inc., for ventilating system in Medical-Surgical Building. (Item 1)		8,476.00
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Reproduction Specialties, for blueprints in bidding on the ventilating system. (I-13-B)		26.40 .
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GENERAL EMERGENCY FUND:

1- After due consideration and discussion of the items involved, the Board approved the following allotments from the 1961 General Emergency Fund:

Department of Geology, Mines and Water Resources - \$16,000.00, to supplement funds previously appropriated by the State to the "Kitzmilller Flood Control Project", thus bringing the State's contribution to a total of \$46,000.00. Details written under Miscellaneous of these Minutes. Budget Program 09.05.00.08-12.

Board of Public Works - \$30,000.00 to supplement the appropriation in Budget Program 06.03.00.11-12 - "Deficiency Supplementation for Clerks and Registers" to take care of an estimated deficit which will exist June 30, 1961.

(cont.)

(General Emergency Fund)

1- Continued:-

Board of Public Works - \$76,000.00 for budget program 06.03.00.12-12 to be used in connection with acquisition of the Brooksby-Shaw House (Elks Club property) located in Annapolis, Maryland, plus such funds as may be necessary for title search, survey, etc. in connection with the settlement. The option for this property expires June 1, 1961. These funds will be required only until such time as funds appropriated in the General Construction Loan of 1961 for this purchase, becomes available. Detail of this item is included under Miscellaneous of these Minutes.

2- The Board also approved the following allotments from the 1962 General Emergency Fund:

Board of Public Works - \$500.00 for budget program 06.03.00.12-12, to be used for the printing of 50,000 folders to be distributed by the Maryland Land Week Committee in connection with the observance of Maryland Land Week in October of 1961.

State Department of Assessments and Taxation - \$9,353.00 to cover the State's share of the salaries of four (4) Assessors' Aide positions in Prince George's County for the 1962 fiscal year. This tentative allotment was recommended by the Department of Budget and Procurement.

3- The Board approved the following allotments from the General Emergency Fund, as recommended by the Department of Budget and Procurement:

State Athletic Commission - \$3,600.00 to cover deficiency in salary and operating expense accounts for the balance of the current fiscal year, tentative allotment.

Barrett School for Girls - \$4,900.00 necessary to supplement present appropriations because the average daily population has exceeded the original estimate by 20% and two additional matrons were approved too late to be included in the original budget.

Employees' Retirement System - \$12,000.00 to supplement the appropriation for Supplementation to Employee Pensions.

State Office Buildings - Baltimore - \$47.00 more tentative allotment for snow removal, \$1,238.00 having been requested on February 13, 1961, making a total amount obligated pending determination at the end of the fiscal year of \$1,285.00.

Patuxent Institution - \$22,370.00 for two Psychiatrist I positions. These positions were eliminated from the original budget with the proviso that if qualified personnel was available, the funds would be restored.

State Teachers College - Bowie - \$2,656.00 to cover demurrage charges on coal cars.

State Tobacco Warehouse - \$9,404.00 estimated as being necessary to pay expenses of the warehouse for the remainder of the fiscal year. Recommended that tentative allotment be made pending determination at the end of the fiscal year of the actual amount of General Funds necessary to supplement the Special Fund revenue of the warehouse to pay expenses for the current fiscal year.

4- The Board approved the following allotments from the General Emergency Fund, as recommended by the Department of Public Improvements:

Board of Public Works - \$458.00 for budget program 06.03.00.12-12, to be used in connection with the bronze Matthew A. Henson Memorial Plaque, with award of contract to Meierjohan-Wengler.

Military Department - \$1,375.00 into budget program 07.03.00.03-08, for miscellaneous carpentry work at Westminster Armory for fire protection.

Board of Public Works - \$25,500.00 into budget program 06.03.00.19-08, for structural changes to the Comptroller's Office in the State Office Building, Baltimore as follows:

\$16,000.00 - For expansion of the Data Processing Division for additional air conditioning and lighting.

8,000.00 - Cost of partition work for the Data Processing Division, Cigarette Tax Division and the Personnel Office.

1,500.00 - For electrical installation to serve the I. B. M. equipment of the Data Processing Division.

(cont.)

(General Emergency Fund)

4- Continued:-

Board of Public Works - \$5,000.00 into budget program 06.03.00.19-08, for tentative allotment for construction of two chambers and a toilet facility on the first floor and one storage room in the basement of the Court of Appeals Building, Annapolis.

5- The Board also approved the following allotment from the 1962 General Emergency Fund as recommended by the Department of Public Improvements:

Department of Public Improvements - \$1,800.00 into budget program .06.10.00.01-08 for the State Treasurer's Office to temporarily appoint three men to assist in bringing up to date the Fire Insurance Coverage Check Lists.

LAND OFFICE:

The Secretary brought to the attention of the Board a letter, dated April 27, 1961, received from the Land Commissioners Office requesting the return to the 20th Election District Democratic Club of Prince Georges County of a picture of Mr. Henry Cord, former Commissioner of the Land Office. This picture was donated by the club and is now in storage.

The Board approved this request.

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following new and renewal of lease for the agencies indicated:

State Department of Education - renewal of lease with the Fayette Realty Company, as Lessor, covering space on the second floor of 10 East Fayette Street, Baltimore, Maryland, effective for a term of three years from May 1, 1961, at an annual rental of \$4,800.00, and additional space on the same floor, effective for a term of two years and nine months from August 1, 1961, at an annual rental of \$1,500.00. This lease can be cancelled at the end of the first year upon six months' notice. If additional space is not available by August 1, 1961, rent for this portion shall not begin until occupancy is given.

Department of Employment Security - lease with Ventures, Inc., as Lessor, covering space at 7801 Woodmont Avenue, Bethesda, Maryland, effective for a term of four and one-half months from April 15, 1961, at a monthly rental of \$140.00. This department is presently leasing space at this location, and the two agreements will be combined when they expire on August 31, 1961.

Maryland State Fair Board - renewal of lease with the Maryland State Fair and Agricultural Society, Inc., as Lessor, covering space in two offices and one conference room on the second floor of the Administration Building, Maryland State Fair Grounds, Timonium, Maryland, effective for a term of one year from July 1, 1961, at an annual rental of \$900.00.

Department of Forests and Parks - renewal of lease with Carlisle F. Cook, as Lessor, covering space at 503 Main Street, Laurel, Maryland, effective for a term of one year from July 1, 1961, at an annual rental of \$1,140.00.

Department of Forests and Parks - as Lessor, renewal of concession rights agreement with Vernon R. Robeson and Charles L. Gillis, as Lessee, covering New Germany Recreation Area, Savage River State Forest, Garrett County, Maryland, for the 1961 season, at the annual rental of \$50.00. The Lessees have furnished a movable building during past seasons and if the permanent concession facility is completed and opened prior to July 1, 1961, a refund of \$25.00 will be returned to the Lessees and a new agreement drawn. If the building is not completed, the Lessees will operate under the \$50.00 rental for this season.

State Roads Commission - as Lessor, renewal of lease with Wilson A. Heaps, as Lessee, covering land at Pylesville, Maryland, effective for a term of one year from May 1, 1961, at an annual rental of \$52.00. The lease will continue on a monthly basis upon expiration until cancelled by either party on thirty days' notice.

State Roads Commission - as Lessor, new lease with C. William Hetzer, as Lessee, covering land on the north side of U. S. Rt. 40 and east side of Old Orchard Ridge Road, east of Hancock, Maryland, effective for a term of one year from May 1, 1961, and then to continue on a monthly basis, at an annual rental of \$18.00.

(cont.)

(Leases)

1- Continued:-

State Roads Commission - as Lessor, new lease with Thurman L. Younker, as Lessee, covering land for farming on U.S. Rt. 40 approximately five miles east of Hancock, Maryland, effective for the term April 1 thru December 31, 1961, at a rental of \$25.00, and then continue on a monthly basis until cancelled by either party upon 30 days' notice.

2- The Board approved the cancellation of the following lease as recommended by the Department of Budget and Procurement:

Department of Parole and Probation - notice of expiration and cancellation of lease with Carroll W. and Estelle M. Thomas, as Lessor, covering space on the first floor of the Thomas Building, Cambridge, Maryland, as of June 30, 1961. The department is moving to rent free space in the County Court House at Easton, Maryland.

3- The Board approved execution of the following leases which have been negotiated by the State Roads Commission, effective for a term of one month from the dates listed and then to continue on a monthly basis:

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Date</u>
Frank J. Cavanaugh	325 Emily Street, Cumberland	\$ 420	4-1-61
Harold L. Haines	2 Oak Street, Cumberland	480	5-1-61
Leland E. Meader	472 Central Avenue, Cumberland	540	5-1-61
Craston O. Newman	½ of double garage, 214 S. Smallwood St., Cumberland	42	5-1-61
Milton L. Sarver	409 Lehigh Street, Cumberland	672	4-1-61
Henry V. Sirbaugh	209 Beall Street, Cumberland	600	5-1-61
Harry B. Lee	1307 Crain Hgwy., Glen Burnie	960	4-1-61
Pasadena Methodist Church	Premises on Ritchie Hgwy., Pasadena	180	4-1-61
Walter S. Frizzell	7018 Windsor Mill Road, Baltimore 7	1,320	5-1-61
Gerald C. Gelsinger	129 Westminster Road, Reisterstown	1,200	4-1-61
Clarence L. Gale	Premises on Md. Rt. 31, Westminster	780	4-1-61
Clyde Garland and Herbert Taylor	Premises on Md. Rt. 31, near Westminster	1,200	4-1-61
Emory S. Chapman	Premises on Md. Rt. 165, Pylesville	480	4-1-61
Simpson & Assoc.	Premises on Md. Rt. 136 near Dublin	300	4-1-61
Corbet Skeens	Premises on Rogers Ave. & Md. Rt. 99, Ellicott City	360	4-1-61
Richard A. Basham	6311 E St., S.E., Washington 27, D.C.	720	4-1-61
Carl Bullis	5530 Selby Land, S.E., Wash. 22, D.C.	960	5-1-61
William E. Chapman	SW corner of Ardmore Rd. and Jefferson St., Ardmore	720	5-1-61
Abraham E. Fotta	5400 Livingston Rd., S.E., Wash. 21, D.C.	900	4-1-61
Emanuel E. Malone	514 63rd Place, Wash. 27, D. C.	900	5-1-61
James W. Porter	512 63rd Place, Wash. 27, D. C.	900	5-1-61
George Rohac	Premises on Melwood Rd., Upper Marlboro	1,200	4-1-61
Thomas W. Shibley	6313 E St., N.E., Washington 27, D.C.	600	4-1-61
Mary E. Goodwin	Premises on Rt. 5, 7 miles south of Leonardtwn	840	4-1-61
Martin R. Miller	Premises on Md. Rt. 67 near 40, Boonsboro	480	4-1-61
George R. Murphy	Premises 400' off Nursery Rd., Williamsport	144	4-1-61

MARYLAND CHILDREN'S CENTER:

1- The Board approved the following items quoted from the agenda of the Department of Public Improvements as they pertain to the Maryland Children's Center:

M-7 - "Reference is made to this Department's agenda of November 7, 1960, Item M-7, in which \$350.00 was set up for travel and incidental expenses for Mr. Thomas J. Guidera, Field Engineer II, from Item 87 of the General Construction Loan of 1960, 'Construction of Wing to Provide Classroom and Gymnasium Facilities, Including Utilities'. It is now requested to return \$317.92 of the unused amount to the unallocated balance of this item."

M-17-D - "All work under the following appropriation having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund.

Maryland Children's Center:

Item 68, General Construction Loan of 1956
Construction of Children's Study Center:"

\$808.03

(Cont.)

(Maryland Children's Center)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Children's Center, payable from the funds indicated:

General Construction Loan of 1960 - Item 87 --

Pietro Persico, for Change Order #1 to contract approved
11-7-60, for construction of wing addition, with fee to
John Winthrop Wolcott. (C-16-A) \$ 120.00

Pietro Persico, for Change Order #2 to contract approved
11-7-60, for construction of wing addition, with fee to
John Winthrop Wolcott. (C-16-B) 1,713.58 .

MARYLAND HOUSE OF CORRECTION:

1- The Secretary brought to the attention of the Board a request dated April 18, 1961, for permission to transfer \$35,000.00 from Fund #770, Maryland Penitentiary-State Use Industries to Fund #769, Maryland House of Correction-State Use Industries.

The Board approved this request.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction, payable from the funds indicated:

State Use Industries, Maryland House of Correction, Account \$769 --
J. B. Metcalfe, to appointment to make a topographic survey of
60 acres of former Townshend property in Queen Anne's County. \$1,350.00
(A-4-A)

General Construction Loan of 1953 - Item 115 --
Construction Maintenance, Inc., for Change Order #1 to contract
approved 2-13-61, for construction of low lift pump house.(C-22) 188.00

General Construction Loan of 1960 - Item 96 --
High-V Corporation, for electrical switching station alterations.
(Item 29) 479.00 .

MARYLAND PENITENTIARY:

1- The Secretary brought to the attention of the Board a request dated April 18, 1961, for permission to transfer \$35,000.00 from Fund #770, Maryland Penitentiary-State Use Industries to Fund #769, Maryland House of Correction-State Use Industries.

The Board approved this request.

2- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1958 - Item 80	List 10	\$ 864.35
Item 80	List 11	129.62 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary, payable from the funds indicated:

Kirby and McGuire, Inc., for new wall and guardhouses, with
fee to Diver Brothers.(Item 35) \$90,700.00

\$26,453.19 - Item 98 - General Construction Loan of 1960
64,246.81 - Item 82 - General Construction Loan of 1961.

Budget Program 12.01.04.04-08 --

Wallace & Gale Company, for Change Order #2 to contract approved
12-15-60, for gutter and downspout renovation on
Power House. (C-23) 453.17

State Use Industries, Maryland Penitentiary, Account #770 --
Harford Contracting Co., for razing buildings in Group "A" in
the 900 block of Forrest Street and Greenmount Avenue. (Item 2) 5,995.00

Harford Contracting Co., for demolition of buildings in Group
"B" in the 900 block of Forrest Street and Greenmount Ave. (30) 7,200.00

(cont.)

(Maryland Penitentiary)

3- Continued:-

State Use Industries, Maryland Penitentiary, Account #770 --

City Safe & Lock Co., Inc., for moving expenses in expansion of the Maryland Penitentiary, payment of invoice to Greenmount Storage Warehouse, Inc. (I-18-A)

\$1,850.00

Charles E. Fisher & Bro. Co., Inc., for moving expenses in expansion of the Maryland Penitentiary, payment of invoice from Hampden Transfer and Storage Co. (I-18-B) NOT TO EXCEED

2,500.00

Reproduction Specialties, for blueprints in connection with bidding on demolition of buildings in 900 block of Forrest and Greenmount Avenues. (I-20)

4.50 .

MARYLAND PORT AUTHORITY:

The Secretary brought to the attention of the Board a letter, dated February 21, 1961, received from the Maryland Port Authority in which a request was made that the Board declare an emergency to exist in connection with the establishment of the position of "Shipwright", a new classification. Also submitted to the Board was the recommendation of the Standard Salary Board, dated May 4, 1961, that an emergency be declared as it is felt there would be a saving in funds expended for repairs.

After due consideration, the Board accepted the recommendations of the Standard Salary Board and declared an emergency to exist in the classification.

MARYLAND SCHOOL FOR THE DEAF:

1- The Board approved construction items from the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland School for the Deaf:

(Item 3)

General Construction Loan of 1960 - Item 102	List 76	\$ 170.33
Item 102	List 79	1,429.60
Item 102	List 81	1,778.50
Item 102	List 85	867.70
Item 102	List 87	783.26

General Construction Loan of 1960 - Item 102

Jay L. Warren, Inc., for group hearing aid equipment. (Item 26) 5,228.20 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Maryland School for the Deaf, payable from the funds indicated:

General Construction Loan of 1959 - Item 97 --

L. J. Keller & Sons, for Change Order #7 to contract approved 12-14-59, for construction of Primary School Building, with fee to Fenton & Lichtig. (C-10)

\$ 463.35 .

MARYLAND STATE REFORMATORY FOR MALES:

1- The Board approved construction item 13 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949 - Item 61B1	List 13	\$ 75.49
Item 61B1	List 14	95.85 .

2- The Board approved the recommendation of the Department of Public Improvements, agenda item M-13, that permission be granted the Maryland State Reformatory for Males to demolish an old unused frame building formerly used by the Poultry Department at the institution. None of the materials are salvageable, and a new chicken house is being operated at a new location.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Males, payable from the funds indicated:

Budget Program 12.01.05.04-08 --

Charles T. King Co., Inc., for Change Order # 5 to contract approved 9-6-60, for improvements to Boiler Plant. (C-25-B)

\$ 920.20 .

General Construction Loan of 1959 - Item 93 --

Charles T. King Co., Inc., for Change Order # 4 to contract approved 9-6-60, for improvements to Boiler Plant. (C-25-A)

111.67 .

MARYLAND STATE REFORMATORY FOR WOMEN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Women, payable from the funds indicated:

- Green Contracting Co., Inc., for new high pressure steam generating unit, with acceptance of Base Bid and Alternates #1 and #2. (Item 9) \$18,759.00
- \$10,306.61 - Item 70, General Construction Loan of 1952
- 6,000.00 - State Use Industries, Maryland State Reformatory for Women, Account #772
- 2,452.39 - Budget Program 12.01.06.04-08.
- Budget Program 12.01.06.04-08 --
- Reproduction Specialties, for blueprints in connection with bidding for new high pressure steam generating unit. (I-21) 10.80 .

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved construction item 21 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1957 - Item 86	List 40	\$ 40.29
Item 86	List 41	247.00
General Construction Loan of 1958 - Item 55	List 31	13.08
Item 55	List 32	18.05
Item 55	List 33	107.60
Item 55	List 34	55.24
Item 55	List 35	35.00
Item 55	List 36	267.13 .

2- The Board approved item M-17-F quoted as follows from the agenda of the Department of Public Improvements as it pertains to the Maryland Training School for Boys:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Maryland Training School for Boys

Alterations to Riggs Hall \$60.00 Item 76 of the GCL of 1959."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Training School for Boys, payable from the funds indicated:

- Budget Program 11.01.04.60-60 --
- Simmers Construction Corp., for porch enclosure for the Superintendent's Residence. (Item 21) \$1,016.00
- Simmers Construction Corp., for Change Order #1 to contract approved this meeting. (See above) (C-15) 490.00
- Reproduction Specialties, for blueprints in bidding on porch enclosure for the Superintendent's Residence. (I-11-B) 2.45
- General Construction Loan of 1958 - Item 55 --
- Imperial Iron Works, for iron railing on steps of new house. (I-11-A) 43.00 .

MARYLAND TUBERCULOSIS HOSPITALS:1- Henryton State Hospital:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Henryton State Hospital, with payment to be made from the funds indicated:

- Budget Program 10.01.12.03-08 --
- Wallace & Gale Company, for roof and gutter renovations of Buildings "F" and "G". (Item 17) \$3,947.00 .

(cont.)

(Maryland Tuberculosis Hospitals:)

2- Mt. Wilson State Hospital:

a. The Board was advised, thru Item M-5 of the agenda of the Department of Public Improvements, that the State Roads Commission is preparing Agreements and Deeds for the acquisition of a Right-of-Way through property of Mt. Wilson State Hospital, in connection with the construction of the proposed Northwest Expressway. The hospital will receive \$30,000.00 for this Right-of-Way, which will eliminate the railroad siding by which coal is now delivered to the institution's Central Heating Plant.

In connection with this matter, it was stated that tests by the State Department of Health over a period of years indicate that the best solution to the problem of fly ash nuisance at the hospital is a conversion of the plant to the use of oil.

After a discussion of the situation, the Board approved the converting of the hospital heating plant to oil, and the encumbrance of the funds to be received from the State Roads Commission, in the amount of \$30,000.00 for the above Right-of-Way, for this purpose. When received, the funds are to be credited to Program Fund 11-10.01.10.25 "Conversion of Heating Plant to Oil".

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Mt. Wilson State Hospital, with payment to be made from the funds indicated:

Budget Program 10.01.10.03-08 --

"Automatic" Sprinkler Corporation of America, for sprinkler system, Hospital Building and Ritchie Building. (Item 3)	\$5,894.00
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Reproduction Specialties, for blueprints in-bidding for sprinkler system, Hospital and Ritchie Buildings. (I-9)	9.00
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MILITARY DEPARTMENT:

1- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

General Construction Loan of 1955 - Item 10	List 68	\$ 58.00
Item 10	List 69	221.50
Item 10	List 70	96.00
General Construction Loan of 1956 - Item 11	List 135	328.95
Item 11	List 137	272.50
Item 12	List 137	27.44
General Construction Loan of 1957 - Item 8	List 51	222.38
Item 8	List 54	133.00

2- The Board approved the following request of the Military Department, which was submitted in Item M-21 of the agenda of the Department of Public Improvements:

"I have recently been advised that, if I am able to prepare plans and specifications for a Motor Vehicle Storage Shop at Havre de Grace Reservation, the National Guard Bureau will furnish the funds for the construction of this Shop and other facilities pertinent to same---all at Federal expense.

"I recall that several months ago when I was before the Board of Public Works they requested that I advise them of any Federal construction money that might be available to the Military Department without cost to the State.

"I will appreciate it if you will present this matter to the Board at their next meeting and have them indicate their approval of this proposed project--all of which will be handled through your office and presented to them before a contract is awarded."

It is definitely understood that the details of this proposed project will be cleared with the Department of Public Improvements and submitted to the Board of Public Works before a contract is awarded.

3- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Military Department:

M-16-B - "Reference is made to Item 17-D of this Department's agenda of April 5, 1961 whereby approval was granted for award of contract to Willard Construction Company in an amount NOT TO EXCEED \$2,000.00 for MISCELLANEOUS CARPENTRY WORK AT THE 691st MISSILE BATTALION, TOWSON. The work under this authorization has been completed and there remains a balance of \$12.80 which shall be returned to the unallocated balance in 1961 Budget 07.03.00.03-08."

(cont.)

(Military Department)

3- Continued:-

M-17-A - "We are advised by the Military Department that due to reorganization of national guard units in Maryland the unit at Kensington was reduced to the status of a Platoon rather than a Company and therefore the Federal Government withdrew the support previously approved in connection with the CONSTRUCTION OF A GARAGE AT THE KENSINGTON ARMORY. It is therefore requested that the following appropriation be cancelled:

Item 5, General Construction Loan of 1959 --

To supplement Federal Funds available or to become available
for construction of a garage at the Kensington Armory. \$10,000.00."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

Budget Program 07.03.00.03-08 --

Windsor Electric Co., Inc., for electrical wiring at the Dundalk Armory. (31-A)	\$ 68.00
Jolly Company, Inc., for repairing maple flooring in the Exhibition Hall of the Fifth Regiment Armory. (31-B) NOT TO EXCEED	600.00
Robert L. Walsh Co., Inc., for glazing at the 691st Missile Battalion. (31-C)	53.00
Wilbur W. Funk, for miscellaneous carpentry work at the Westminster Armory. (31-D)	1,263.00
M. L. Klappenberger Co., for reconstruction of fire chamber, cleaning chimney and repairing damages to draft fan and burner at the Annapolis Armory. (31-E)	550.00
Berns Fence & Steel Company, for erection of a chain link fence at the Westminster Armory. (31-F)	260.00
Overhead Door Company of Baltimore, Inc., for repair and adjustment to 2 overhead doors at the Westminster Armory. (31-G)	375.00
Home Exterminating Company, for termite treatment of Glen Burnie Armory. (31-H)	786.00
P. J. DeBiase, for installing and aligning new fan blades for unit heater at Hagerstown Armory. (31-J)	52.75
Simpson Electrical Company, for electrical work at the Maryland National Guard Armory, Greenbelt. (31-L)	742.00
Diale Engineering Company, Inc., for Change Order #1 to contract approved 3-14-61, for rearrangement and replacement of plumbing fixtures at the Fifth Regiment Armory. (C-26-A)	36.00
Wilbur W. Funk, for Change Order #1 to contract approved this meeting (see above), for miscellaneous carpentry work at the Westminster Armory. (C-26-B)	1,375.00
West End Electric Co., for electrical service alterations for the 104th Medical Regiment Armory. (I-22)	85.00

Budget Program 07.03.00.09-08 --

Howard N. Carter & Sons, Inc., for installation of water hammer arrester at Martin Airfield. (31-I)	285.00
Chas. E. Brohawn & Eros., Inc., for Motor Vehicle Storage Building at Cambridge Armory, with acceptance of Base Bid only. (Item 4)	15,987.00
\$ 3,996.75 - Item 4 of the General Construction Loan of 1959	
11,990.25 - Federal Funds.	

General Construction Loan of 1959 - Item 4 --

Patapsco Engineering Co., Inc., for paving, concrete curbs, walls, catch basin and fencing for the Motor Vehicle Storage Building at Cambridge Armory. (31-K) (see contract above)	5,290.00
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(cont.)

(Military Department)

4- Continued:-

General Construction Loan of 1957 - Item 8 --

Purchase of gasoline by inspectors for the balance of the fiscal year 1961. (M-16-C)

\$1,000.00

General Construction Loan of 1960 - Item 8 --

Extension of the employment of J. Russell Hildebrand, Jr. as Inspector for the period June 21, 1961 to June 19, 1962. (M-16-C)

4,800.12

Additional allocation for Social Security for J. Russell Hildebrand, Jr. for the period June 21, 1961 to June 19, 1962. (M-16-A)

156.00 .

MISCELLANEOUS:

1- The Secretary brought before the Board the proposal of the Phillips Petroleum Company, of Indiana, to lease State lands in Allegany and Washington Counties for exploration for natural gas and oil. It was indicated that the company desires to lease approximately 6,000 acres of park lands in Western Maryland and has already obtained the rights for exploration of much surrounding private land. This matter was first presented to the Board at its meeting on December 15, 1960, with no action being taken at that time.

The following persons appeared before the Board in connection with this proposal:

Mr. Neill F. Murphy, Division Landman, for the company.

Mr. Martin Vaughan, Division Geologist, for the company.

Dr. Joseph T. Singewald, Jr., Director, Department of Geology, Mines and Water Resources.

Mr. Joseph S. Kaufman, Deputy Attorney General.

Following a discussion, it was agreed, upon the recommendation of the State Comptroller, that competitive bids should be requested and received before any land is leased for the exploration of gas and oil. The Board requested Dr. Singewald and Mr. Kaufman to prepare specifications for the purpose of securing bids on a lease to explore for and develop oil and gas on State lands in eastern Allegany County and Washington County, on which the Phillips Petroleum Company requested a lease. These lands are under the administration of the Department of Forests and Parks and/or the Department of Game and Inland Fish.

2- The Secretary brought to the attention of the Board a copy of a letter, dated April 25, 1961, from Major E. F. Smith, of the Corps of Engineers, to Dr. Joseph T. Singewald, Jr., Director of the Department of Geology, Mines and Water Resources, relative to the Flood-Protection Project at Kitzmiller, Maryland. At its meeting of July 13, 1959 the Board approved \$30,000.00 as the State's contribution toward this project, with the funds being appropriated from the 1960 General Emergency Fund and \$15,000.00 in the General Construction Loan of 1960.

Dr. Singewald appeared before the Board and presented the Detailed Project Report of the U. S. Army Engineer District, Washington, Corps of Engineers, dated January 27, 1961, showing details of the recommended plan of flood protection for the Town of Kitzmiller. It was stated that the annual benefits to result from construction of the recommended plan will be increased over that estimated in the preliminary plan, due principally from increasing channel widths in critical areas. The increased cost for construction of the improved channel is a Federal responsibility. The cost of real estate required for construction of the improved channel is a local responsibility, and the estimate of local cost as shown in the final Report is \$92,000.00, of which \$46,000.00 would be the State's share.

After a discussion of the matter, the Board approved a further allocation of funds in the amount of \$16,000.00 toward this Project, with these funds to be made available from the 1961 General Emergency Fund and transferred into the budget of the Department of Geology, Mines and Water Resources (09.05.00.08-12) to supplement the funds previously authorized for this project through that department.

3- The Secretary presented to the Board a letter received under date of May 1, 1961, from Mr. Leo C. McDonagh, Deputy Comptroller of the City of Baltimore, relative to the participation the City will have in connection with the restoration of the old Charles Carroll Mansion.

(Cont.)

(Miscellaneous)

3- Continued:-

At its meeting of March 14, 1961, the Board had discussed the request of the Charles Carroll American Heritage Association, Inc., for State participation in this project and withheld its approval of an State appropriation pending report of the action to be taken by Baltimore City. The letter from the City of Baltimore indicated that the City will contribute to this restoration work only through rental of the property at a nominal rate of \$1.00 per year to the Association.

After a discussion of the matter, the Board felt that as the property is located in Baltimore City, and is City property, the City of Baltimore should be willing to make a substantial contribution. Further, should the City of Baltimore be willing to put up \$7,500.00 the Board indicated its willingness to match the City's contribution up to a maximum amount of \$7,500.00. However, under no circumstances, will the State be willing to make a contribution without the City of Baltimore having authorized its contribution toward the project.

4- The Secretary called the attention of the Board to the Option which the State of Maryland has with the Annapolis Lodge No. 622, Benevolent and Protective Order of Elks of America, for the purchase of the "Brooksby-Shaw" property in Annapolis, better known as the "Elks Club" property, before June 1, 1961. This Option is in the amount of \$80,000.00, of which \$4,000.00 was paid at the time of execution of the Option on May 27, 1960. Funds for the acquisition of this property have since been included in the General Construction Loan of 1961, Item 1.

The Board directed the Department of Public Improvements to proceed with the details necessary for the transfer of this property to the State of Maryland. At the same time, the Board approved a tentative allotment of \$76,000.00 to the Board of Public Works budget, Program .12 from the 1961 General Emergency Fund for the completion of the transaction should the transfer papers be completed prior to the availability of funds in the General Construction Loan of 1961.

5- Upon the recommendation of the Department of Public Improvements, agenda item M-1, the Board approved award of contract in the amount of \$458.00 to Meierjohan-Wengler for a cast bronze portrait tablet, 28" wide by 36" high, with raised letters, and an approximately 9½" high portrait, for the Matthew A. Henson Memorial Plaque provided for under House Resolution No. 24 of the 1961 Session of the General Assembly. This Resolution was referred to the Department of Public Improvements by the Board of Public Works at its meeting of March 14, 1961.

The Board approved an allotment of \$458.00 from the General Emergency Fund to the budget of the Board of Public Works, Program .12, to cover payment for this contract.

MONTEBELLO STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Montebello State Hospital, payable from the funds indicated:

Budget Program 10.01.07.03-08 --

Farnen and Dermer, for electrical maintenance work on sub-station equipment. (Item 18)

\$ 720.00

General Construction Loan of 1956 - Item 52 --

Arthur P. Shamer, for Change Order #1 to contract approved 2-13-61, for new 6" water service to Hospital Building. (C-13)

349.69 .

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Montrose School for Girls, payable from the funds indicated:

Diale Engineering Company, Inc., for renovation of kitchen in basement of Administration Building and new hot and cold water piping throughout the Administration Building. (Item 22)

\$4,582.00

\$2,932.00 - Item 59, General Construction Loan of 1958

1,650.00 - Budget Program 11.01.05.04-08 .

General Construction Loan of 1959 - Item 79 --

Baltimore Photo & Blue Print Co., for blueprints in connection with roads and parking area. (I-12)

19.30 .

MORGAN STATE COLLEGE:

1- The Secretary again brought to the attention of the Board a request, dated April 1, 1961, from Morgan State College for permission to use \$6,000.00 of excess Special Fund Revenues of 1961 for the construction of a garage or carport, landscaping and sidewalks for the new residence of the President, now under construction.

This request was referred to the Attorney General at the April 5th meeting for his opinion as to the legality of the use of these funds for this purpose. Upon advice from the Attorney General the funds appropriated in the General Construction Loan of 1959 cannot be supplemented as was requested, and the Board disapproved the proposed construction and use of the 1961 funds.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, payable from the funds indicated:

H. S. T. White, Inc., for Change Order #2 to contract approved 11-7-60, for construction of the President's Residence. (C-5)	\$ 230.00
\$140.00 - Item 103 of the General Construction Loan of 1959	
90.00 - Budget Program 13.02.00.59.	
Budget Program 13.02.00.04-08 --	
National Engineering Company, for repairs to the furnace refractory in #4 Erie City Boiler. (12-B)	125.00
General Construction Loan of 1955 - Item 121 --	
Cummins-Wagner Company, for repair and reconditioning of a Peerless Boiler Feed Pump. (12-A)	NOT TO EXCEED 600.00 .

NEW CORRECTIONAL INSTITUTION:

The Secretary submitted to the Board a letter from the Department of Correction dated April 4, 1961, recommending that the New Correctional Institution to be constructed as the sixth correctional institution be located on a portion of the property of the Maryland State Reformatory for Males, Breathedsville, Maryland, Washington County.

The Board approved this recommendation.

PATUXENT INSTITUTION:

1- The Secretary advised the Board of a report of fire which occurred at Patuxent Institution on April 27, 1961, with damage in the amount of \$27.40.

2- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1957 - Item 95	List 43	\$ 106.75 .
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3- The Board approved item M-17-F from the agenda of the Department of Public Improvements quoted as it pertains to the Patuxent Institution:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

<u>Patuxent Institution</u>	
Diagnostic Building	\$40.00 Item 95 of the GCL of 1957."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Patuxent Institution, payable from the funds indicated:

General Construction Loan of 1957 - Item 95 --	
John K. Ruff, Inc., for Change Order #12 to contract approved 6-9-59 for construction of Diagnostic Center. (C-24)	CREDIT \$1,005.48
Baltimore Photo and Blue Print Co., for blueprints in connection with telephone system. (I-19)	4.32 .

CLIFTON T. PERKINS STATE HOSPITAL:

1- The Board approved construction item 6 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Clifton T. Perkins State Hospital:

General Construction Loan of 1958 - Item 19	List 70	\$ 145.40
Item 19	List 72	14.21
Item 20	List 71	1,533.00
Item 20	List 73	38.00
Item 20	List 74	387.58

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Clifton T. Perkins State Hospital, payable from the funds indicated:

General Construction Loan of 1960 - Item 68 --		
Baltimore Photo & Blue Print Co., for blueprints in connection		
with construction of service and storage buildings, etc. (1-16)	\$	7.70.

REGISTER OF WILLS FOR BALTIMORE CITY:

The Secretary brought to the attention of the Board a request dated April 20, 1961 from the Register of Wills for Baltimore City, for permission to write-off as uncollectible the sum of \$42.98 due from the Estate of Mary A. McKenna, deceased.

The Board approved this request.

ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary advised the Board of a report of fire which occurred at Rosewood State Training School on March 2, 1961 at the Central Laundry with a loss of \$3,885.01 to completed laundry and \$835.75 repair to trailer in which they were loaded.

The Secretary also presented a request for Rosewood State Training School, letter dated May 10, 1961, from the Department of Mental Hygiene, for permission to proceed with the replacement of linens and patients' clothing, with settlement in the amount of \$3,740.82, agreed upon.

The Board agreed to the requisitioning of these replacements in the usual manner to the extent of the \$3,740.82.

2- The Board approved construction item 15 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Rosewood State Training School:

General Construction Loan of 1958 - Item 33	List 227	\$1,634.68
General Construction Loan of 1959 - Item 46	List 226	229.50

3- The Board approved the following items from the agenda of the Department of Public Improvements quoted as they pertain to the Rosewood State Training School:

M-8 - "Reference is made to this Department's agenda of February 16, 1959, Item 30-B, in which a contract to C. Wesley Frederick in the amount of \$276.00 was charged against Item 55 of the General Construction Loan of 1953. As this was paid from the 1959 Budgetary Funds, cancel the encumbrance in the item."

M-17-F - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

<u>Rosewood State Training School</u>		
Fire Alarm System	\$35.00	Item 52 of the GCL of 1960."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Rosewood State Training School, with payment to be made from the funds indicated:

Budget Program 10.03.05.03-08 --		
Blair Brothers, for Bid Item 1 for exterior painting of various building. (Item 23)		\$4,344.00
Carroll Ruby, for Bid Item 2 for exterior painting of various building. (Item 23)		1,318.00

(cont.)

(Rosewood State Training School)

4- Continued:-

Budget Program 10.03.05.60 --

E. L. Stebbing and Co., Inc., for Change Order #1 to contract approved 7-6-60, for replacement of acoustical ceilings at the Esther Loring Richards Building. (C-17-D) \$ 945.00

General Construction Loan of 1958 - Item 34 --

A. F. Sutch, Inc., for Change Order #7 to contract approved 5-4-59, for Building for Emotionally Disturbed Children, with fee to John A. Ahlers. (C-17-C) CREDIT 200.00

General Construction Loan of 1958 - Item 37 --

Blair & Sons Co., Inc., for Change Order #2 to contract approved 6-6-60, for alterations and renovations to Patient Buildings, with fee to Stack, Cohen and Purdy. (C-17-A) 302.55

Blair & Sons Co., Inc., for Change Order #3 to contract approved 6-6-60, for alterations and renovations to Patient Buildings, with fee to Stack, Cohen and Purdy. (C-17-B) 2,236.67 .

SOUTHERN REGIONAL DETENTION CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Southern Regional Detention Center, payable from the funds indicated:

General-Construction Loan of 1959 - Item 64 --

The Title Guarantee Co., for legal services in connection with property acquisition for Southern Regional Detention Center, on 11.86 acres at Ft. George G. Meade. (I-10-A) \$ 103.40

General Construction Loan of 1959 - Item 65 --

Raymond Concrete Pile Division, for test borings required for design of the Southern Regional Detention Center. (I-10-B) 546.80 .

SPRINGFIELD STATE HOSPITAL:

1- The Board approved construction items 16 and 23 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Springfield State Hospital:

General Construction Loan of 1954 - Item 55 List 74 \$ 268.67

Board of Public Works -

Fire Loss Account - Item 9 List 27 147.00 .

2- Upon the recommendation of the Department of Public Improvements, Agenda Item P-5, the Board approved the conveyance of .206+ acres to the County Commissioners of Carroll County, for the sum of \$750.00. This land is approximately 30 ft. wide by 300 ft. long and will be used by the County for the widening of an existing 16 ft. dirt lane. The funds received from the sale of this property are to be credited to the General Fund Revenue of the State.

3- The Board approved item M-17-D of the agenda of the Department of Public Improvements, for the Springfield State Hospital, quoted as it relates to the hospital:

"All work under the following appropriation having been accomplished it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund:

Springfield State Hospital:

Item 60 of the General Construction Loan of 1954 \$3,953.40

Constructing Admissions, Dining and Therapy Units for Senile (Geriatrics) Building."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Springfield State Hospital, payable from the funds indicated:

Diale Engineering Co., Inc., for new sanitary facilities in "C" Building, Men's Group, and for new Nurses' Station in the same building, with acceptance of Base Bid and Alternate #1. (25-A) \$2,390.00

\$1,618.00 - Item 54, General Construction Loan of 1959

772.00 - Budget Program 10.03.06.03-08.

(cont.)

(Springfield State Hospital)

4- Continued:-

General Construction Loan of 1959 - Item 52 --

Warfield-Hamm Construction Co., Inc., for Change Order #3 to contract approved 6-6-60, for construction of box culvert and roadway widening over Piney Run, with fee to Rummel, Klepper & Kahl. (C-19) \$ 223.35

General Construction Loan of 1960 - Item 58 --

S. H. Jackson, for new transformer at the power plant. (25-B) 5,323.00

General Construction Loan of 1960 - Item 59 --

S. H. Jackson, for street lighting, with acceptance of Base Bid 2 with unit price deletions. (Item 8) 19,643.00

Baltimore Photo & Blue Print Co., for blueprints required in bidding on street lighting. (I-15) 36.00

SPRING GROVE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information regarding settlement agreed upon for fire loss on January 24, 1961 in the amount of \$11,592.11, for the linen closet on the second floor of Convalescent Cottage #1 at Spring Grove Hospital.

2- The Secretary presented a request from Spring Grove State Hospital, Department of Mental Hygiene, letter dated April 26, 1961, for authority to have awarded a contract to Henry A. Knott Remodeling Co., in the amount of \$12,291.82, for work in connection with repair of the fire loss to Convalescent Cottage #1 on January 24, 1961. Payment for this contract is to be made from the Board of Public Works-Fire Losses State Property Fund, Item 10 from the \$11,592.11 settlement agreed upon for this loss and the remainder from the previous unobligated balance in that account. At the meeting on February 13th, 1961, the Board approved the use of as much as \$874.01 of the old unobligated balance toward this contract.

The Board approved this request.

3- The Board approved construction items 17 and 23 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Spring Grove State Hospital:

General Construction Loan of 1958 - Item 45	List 578A	\$ 24.30
Board of Public Works -		
Fire Loss Account - Item 10	List 579	331.00

4- The Board approved item M-17-B of the agenda of the Department of Public Improvements, quoted as it pertains to the Spring Grove State Hospital:

"All work under the following appropriation having been accomplished, it is requested to cancel unused portion of completed project:

Spring Grove State Hospital:

Item 45 of the General Construction Loan of 1958 \$ 58.43
Equipment for Rehabilitation Building."

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Spring Grove State Hospital, payable from the funds indicated:

Budget Program 10.03.07.03-08 --

High-V Corporation, for removal of an existing 3 KVA Transformer in the farm area and the furnishing and installation of one new 10 KVA Transformer. (Item 26) (The 3 KVA Transformer will remain hospital property.) \$ 328.00

General Construction Loan of 1959 - Item 57 --

Henry A. Knott, Inc., for Change Order #2 to contract approved 8-8-60, for construction of Active Treatment Building for Males, with fee to Hopkins & Pfeiffer. (C-18-A) 259.00

Henry A. Knott, Inc., for Change Order #3 to contract approved 8-8-60, for construction of Active Treatment Building for Males, with fee to Hopkins and Pfeiffer. (C-18-B) 1,462.57

(cont.)

(Spring Grove State Hospital)

5- Continued:-

General Construction Loan of 1959 - Item 58 --

Harrison & Palmer, Inc., for fire alarm system. (Item 6) \$8,780.00

Reproduction Specialties, for blueprints in connection
with bidding on fire protection facilities. (I-14) 18.00

General Construction Loan of 1960 - Item 63 --

Appointment of Purdum and Jeschke for survey services for
design of Central Service Building and 3-100 bed units. (A-2) 300.00 .

NOT TO EXCEED

STATE DEPARTMENT OF EDUCATION:

1- The Secretary advised the Board of receipt of a letter dated April 14, 1961, from the State Department of Education setting forth the counties to participate in the total amount of \$8,274,000.00 desired in the next issuance of the General Public School Construction Loan of 1956, as follows:

Baltimore County	\$8,000,000.00
Howard County	274,000.00
	<hr/> \$8,274,000.00 .

This amount is to be included when the next bond sale is held on August 2, 1961.

2- Bowie State Teachers College:

a. The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Bowie State Teachers College:

General Construction Loan of 1958 - Item 98	List 43	\$ 71.00
Item 98	List 48	74.50
General Construction Loan of 1960 - Item 114	List 44	1,594.85
Item 114	List 46	73.00
Item 114	List 47	1,808.75 .

b. The Board approved the following items from the agenda of the Department of Public Improvements, for Bowie State Teachers College:

M-17-C - "All work under the following appropriations having been accomplished, it is requested to transfer the unused portion of completed projects to PREMIUM AND EXPENSE ACCOUNT of the General Construction Loan of 1955.

Bowie State Teachers College:

Item 125, General Construction Loan of 1955 \$ 530.80
Additional funds - residence hall for 100 women students."

M-17-F - "In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Bowie State Teachers College:

Laboratory School Building \$40.00 Item 109 of the GCL of 1959."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Bowie State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1960 - Item 116 --

Reliable Contracting Company, Inc., for running tract and
athletic field, with fee to John E. Harms, Jr. and Assoc. (5) \$28,260.00 .

3- Coppin State Teachers College:

a. The Board approved construction item 19 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Coppin State Teachers College:

General Construction Loan of 1958 - Item 116	List 44	\$ 789.40
Item 137	List 35	980.21
Item 137	List 43	3,171.50
Item 137	List 47	888.56 .

(cont.)

(State Department of Education)

3- Coppin State Teachers College - Continued:-

b. Upon the recommendation of the Department of Public Improvements, agenda Item M-11, the Board approved request of Coppin State Teachers College for authority to execute a Right-of-Way Agreement with the Baltimore Gas and Electric Company for installation of an overhead electric service line across property of the college to provide service to the new Laboratory School Building. No remuneration is involved in this agreement. The agreement has been approved by the State Law Department and by the State Department of Education.

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.08.04-08 --

Blair Brothers, for interior preparation, plaster, repairs and painting at the Administration Building and President's Residence. (13-A)	\$2,889.00
--	------------

Blair Brothers, for Change Order #1 to contract approved this meeting (see above), for painting Administration Building and President's Residence. (C-6-A)	263.00
--	--------

Oscar M. Gray & Son, for Change Order #1 to contract approved 12-15-60, for site improvements in the vicinity of the Library Building. (C-6-B)	66.00
--	-------

General Construction Loan of 1958 - Item 117 --

State Wrecking Co. of Maryland, Inc., for demolition of three-story frame residence at 1904 Warwick Avenue. (13-B)	700.00
--	--------

Oscar M. Gray & Son, for Change Order #2 to contract approved 12-15-60, for site improvements in the vicinity of the Library Building. (C-6-C)	208.00
--	--------

The Title Guarantee Company, for settlement expenses for property at 1904 Warwick Avenue in expansion of campus. (I-7-A)	411.36
--	--------

General Construction Loan of 1960 - Item 138 --

Gardens Blue Print & Photo Print Co., for blueprints in the construction of the Laboratory School. (I-7-B)	184.23
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4- Frostburg State Teachers College:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Frostburg State Teachers College, payable from the funds indicated:

General Construction Loan of 1959 - Item 113 --

Bonded Applicators of Maryland, Inc., for gutter renovation and replacement on the Dining Hall. (14-B)	\$6,770.00
--	------------

General Construction Loan of 1959 - Item 115 --

George Construction Company, for acoustical treatment for the Laboratory School Auditorium. (14-A)	1,495.00
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General Construction Loan of 1960 - Item 122 --

John I. Vandegrift Company, for Change Order #3 to contract with approval on 10-5-60, for construction of Women's Residence Hall, fee to S. Russ Minter. (C-7)	2,256.00
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5- Salisbury State Teachers College:

a. The Board approved construction item 20 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Salisbury State Teachers College:

General Construction Loan of 1957 - Item 130	List 30	\$ 104.00
General Construction Loan of 1959 - Item 118	List 28	350.00
General Construction Loan of 1960 - Item 124	List 27	65.34
	Item 124	List 29 160.42
	Item 124	List 33 322.22

(cont.)

(State Department of Education)

5- Salisbury State Teachers College - Continued:-

b. Upon the recommendation of the Department of Public Improvements, agenda Item M-4, the Board approved execution of a Deed between the State of Maryland, Department of Education and the State Roads Commission for the transfer of a parcel of land at the Salisbury State Teachers College, this land to be used by the State Roads Commission for the improvement of Route #13, known as Salisbury Blvd.

It was stated that in providing access from U. S. Route 13 to the campus of the college it was the original intent of the State Roads Commission to use a parcel of property indicated on Plat #25124 as Parcel #2, however, the State Department of Education has decided to shift the access, necessitating the realignment of the entire entry. As a result the State Roads Commission has agreed to convey to the State Department of Education Parcel #2 in exchange for Parcel #1, as indicated on the above mentioned Plat, which will be used to provide ingress and egress to the campus. This is a transfer of equivalent pieces of property between these two agencies.

c. The Board approved item M-17-B of the agenda of the Department of Public Improvements for the Salisbury State Teachers College, quoted as follows:

"All work under the following appropriation having been accomplished, it is requested to cancel unused portion of completed project:

Salisbury State Teachers College:

Item 119, General Construction Loan of 1959	\$.44
Construction of President's Residence	
(no furnishings to be provided)."	

d. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Salisbury State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 119 --

J. Roland Dashiell & Sons, Inc., for Change Order #1 to contract approved 9-6-60, for construction of President's Residence.(C-8-B)	\$ 90.00
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General Construction Loan of 1960 - Item 125 --

The Hannaman-Burroughs Co., for site improvements at the President's Residence. (Item 15)	3,463.00
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Interstate Amiesite Corporation, for Change Order #1 to contract approved 3-14-61, for construction of roads, tennis courts and related improvements, fee to Dale E. Lloyd and Knecht, Lloyd and Human. (C-8-A)	CREDIT 400.00 .
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6- Towson State Teachers College:

a. The Board approved item M-17-F of the agenda of the Department of Public Improvements for the Towson State Teachers College, quoted as follows:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Towson State Teachers College:

New Electrical Distribution System and Fire Alarm System	\$110.00	Item 129 of the GCL of 1960."
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b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, with payment to be made from the funds indicated:

K & S Electric Company, for Change Order #2 to contract approved 12-15-60, for fire alarm system, electrical distribution system and rewiring, with fee to Timanus & Associates. (C-9-B)	\$1,319.37
--	------------

\$840.65 - Item 130 of the General Construction Loan of 1960
478.72 - Item 131 of the General Construction Loan of 1960.

(cont.)

(State Department of Education)

6b-Towson State Teachers College - Continued:-

Budget Program 13.04.07.04-08 --

Wallace & Gale Company, for copper downspout replacement on Administration Building, Stephen's Hall. (16-A) \$ 344.00

Corelli Roofing Co., Inc., for roof repairs and replacement for the Laundry Building. (16-B) 1,150.00

General Construction Loan of 1957 - Item 134 --

Fick Brothers Roofing Company, for replacement of copper gutters and relocation of leader heads on Newell Hall. (16-C) 1,032.00

John H. Cole & Sons, Inc., for renovating and adjusting scuppers and downspout heads at Newell Hall. (16-D) 259.00

General Construction Loan of 1957 - Item 136 --

Machinery & Equipment Sales, Inc., for additional outside weather bulb in heating system of Laboratory School. (I-8-B) 118.00

General Construction Loan of 1959 - Item 125 --

Charles T. King Co., Inc., for Change Order #7 to contract approved 5-16-60, for renovations to the Boiler House. (C-9-C) 139.45
Fee to Green Associates, Inc.

General Construction Loan of 1960 - Item 129 --

K & S Electric Company, for Change Order #1 to contract approved 12-15-60, for fire alarm system, electrical distribution system and requiring, with fee to Timanus & Associates. (C-9-A) 1,616.29

General Construction Loan of 1960 - Item 134 --

Gardens Blue Print & Photo Print Co., for blueprints required for planning the development of additional athletic field. (I-8-A) 3.96 .

STATE DEPARTMENT OF HEALTH:

1- The Secretary brought to the attention of the Board a letter, dated April 5, 1961, from the Standard Salary Board-regarding the request of the State Department of Health for emergency salary adjustment for the classifications of "Hospital Advisor" and of "Consultant Dietitian". This request had been presented to the Board at its meeting of November 7, 1960.

The Standard Salary Board stated that it was not felt that these classifications were of an emergency nature, and that an adjustment in the salary scales for both classes had been included in the Amendments to the Standard Salary Plan to become effective July 1, 1961.

The Board felt no action was necessary, in view of the action of the Standard Salary Board.

2- The Board approved the Department of Public Improvements agenda Item M-20 for the State Department of Health, quoted as follows:

"Reference is made to Item 15 of this Department's Agenda of April 6, 1960 whereby approval was granted for award of contract to Emjay Engineering and Construction Co., Inc. for ALTERATIONS TO BENNETT HALL AND LABORATORY BUILDING. This original reporting indicated funds available for use in connection with this contract from Hill-Burton Federal Funds in the amount of \$39,267.36. As reported in Item M-13 of the Department's Agenda of March 14, 1961 the Health Department advised the amount available from Hill-Burton was reduced to \$37,000.00 and the Board of Public Works authorized the use of budgetary funds to make up the deficit. This department is now advised by the Department of Health that the Hill-Burton Funds available have been further reduced to \$30,400.00 and have requested that the resulting deficit of \$6,600.00 be charged to funds as follows:

\$6,600.00 - Budget Program 1-10.01.01.04-08."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Health:

Budget Program 1-10.01.01.04-08 --

Emjay Engineering and Construction Co., Inc., for Change Order #2 to contract approved 4-6-60, for alterations to Bennett Hall & Laboratory Buildings, fee Timanus & Assoc., Inc. (C-11) \$ 405.30 .

STATE DEPARTMENT OF PUBLIC WELFARE:

1- The Secretary submitted for the consideration of the Board a letter, dated May 9, 1961, received from the State Department of Public Welfare, a portion of which reads as follows:

"In the Supplemental Budget enacted by the 1961 Legislature for the 1962 fiscal year the following item appears on page 76 of H.B. 155 (Ch. 598, Acts of 1961):

'11.01.01.04 Public Assistance Contingent Fund

General Fund Appropriation, provided that these funds shall be used for supplementation of funds appropriated for the State's share of Public Assistance requirements when it shall be determined by the Board of Public Works that such requirements exceed those provided for in the Public Assistance programs of the Department of Public Welfare, and provided further that in the event the Board of Public Works and the Legislative Council approve the State participating in the proposed new Federal program for Aid to Dependent Children of Unemployed Fathers a portion of these funds as determined by the Board of Public Works and the Legislative Council may be used for this purpose. \$2,636,380'

"The Federal legislation, known as H.R. 4884, authorizing payment of Aid to Dependent Children benefits to the children of unemployed parents, has been passed by the Congress. It is a temporary program to run for a period terminating June 30, 1962. During the interim period the Federal Department of Health, Education, and Welfare has been instructed to make a study of the program and to report back to the Congress.

"The State Department of Public Welfare is respectfully requesting the approval of the Board of Public Works and of the Legislative Council to enable it to participate in the program to the extent of the money referred to above.

"The Supplemental Appropriation to the Department of Public Welfare of \$2,636,380 as noted above is for various purposes, as follows:

To continue the program with increased caseload and standards throughout fiscal 1962	\$1,119,276
Additional needed for the James Committee Equalization Formula	556,488
For expanded Aid to Dependent Children Program:	
Assistance	1,199,364
Administration	96,252
	<u>\$2,971,380</u>
Credit: Against the above there is a credit of \$335,000 due to the fact that the regular appropriation of the Department, plus a part of the \$1,119,276 of the above is for General Public Assistance-Employables to the employable family with children, and this will not be needed. Hence it is a credit against the above calculation.	<u>335,000</u>
	<u><u>\$2,636,380</u></u>

"The State Department of Public Welfare in terms of the above figure is requesting permission to expend not more than \$1,295,616 plus matching Federal funds on the program, which is made up of the \$1,199,364 for the Assistance program and \$96,252 for Administration."

After a discussion of this request, the Board authorized the State Department of Public Welfare to expend not more than the sum of \$1,295,616.00 from 1962 Budget Program 11.01.01.04, plus matching Federal Funds, as provided in the appropriation for the Public Assistance Contingent Fund for the fiscal year 1962, this amount to be used on the program of benefits to the children of unemployed parents. The Department is now to go before the Legislative Council for the approval of that body to the above request.

2- The Board approved construction item 12 of the agenda of the Department of Budget and Procurement covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1959 - Item 82 List 74 \$ 17.25 .

STATE EMPLOYEES:1- The Board approved extension of sick leave in the following:

Department of Employment Security - Thomas L. Johnson, Placement Specialist, for a period of three months from noon on April 14, 1961. If this employee is still unable to return to duty at the end of that time, it is suggested that the case be reconsidered to determine if additional leave should be granted.

Frostburg State Teachers College - Mary Lynch, Cook I, for a period of three months from May 22, 1961. If this employee is still unable to return to duty at the end of that time, it is suggested that she be given a physical examination to determine her ability to remain in the State service.

State Roads Commission - Alfred A. Valentino, Assistant Engineer I, for a period of three months from May 1, 1961, at noon. This approval is given with the understanding that, if he is unable to return to duty at the end of that period, a determination be made as to his ability to remain in the State service.

2- See: Department of Mental Hygiene)
Maryland Port Authority) of these Minutes.
State Department of Health)

STATE INCENTIVE AWARDS BOARD:

The Secretary presented to the Board a request dated April 27, 1961, to evaluate the suggestion of Mr. A. Milton Radesky, Assistant Chief Accountant of the Retail Sales Tax division, relating to the matter of Uniform Working Hours for All State Employees, due to the fact that the Incentive Awards Board feels it is unable to cause any part of the suggestion to be implemented.

The Board took no action on this recommendation and directed that it be returned to the State Incentive Awards Board for disposition.

STATE OFFICE BUILDINGS:1- Annapolis:

a. The Secretary brought to the attention of the Board a request from the General Services Administration, letter dated April 11, 1961, to consider the acquisition for the expansion of the Post Office facilities in the City of Annapolis, of approximately 102' by 144' immediately to the rear of the existing Post Office site, which property is titled in the name of the State of Maryland.

In view of the growth of the facilities of the State Government in Annapolis and the need for parking facilities, the Board decided that this land would not be available to the Federal Government.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Annapolis State Office Buildings, payable from the funds indicated:

Baltimore Gas and Electric Company, for disconnecting and removing its electric facilities from public streets and alleys within the area cleared for the new State Office Building in Annapolis.(I-2) \$ 839.00

\$387.00 - Budget Program 06.03.00.19-60

452.00 - General Construction Loan of 1952 - Item 1.

2- Baltimore:

a. The Board approved construction item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Office Building, Baltimore:

General Construction Loan of 1952 - Item 1 List 39 . . \$. 193.01 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Buildings, Baltimore, payable from the funds indicated:

Budget Program 06.17.00.01 --

Board of Fire Commissioners, Baltimore City, for the installation of a fire alarm box in the telephone switchboard room of the State Office Building. (M-2)

\$ 859.25

(cont.)

(State Office Buildings)

2b- Baltimore - Continued:-

General Construction Loan of 1952 - Item 1 --

Appointment of Fisher, Nes, Campbell and Associates as consultants in the following work:

- (1) For the preparation of specifications for vertical drapes on the west wall of the lobby of the Main Office Building.
- (2) For preliminary studies to arrive at cost and feasibility of construction of access stairway from courtyard on the southeast side of building to Biddle Street level and for alterations to parking areas.

Fee will be on the standard cost-plus basis. (A-1)

Rullman & Wilson, Inc., for moving the bronze McKeldin bust and granite base from the State Roads Building and erecting it in the State Office Building lobby. (I-3)

\$ 112.00 .

c. The Board approved the recommendation of the Department of Public Improvements agenda item M-19, that \$25,500.00 be allocated from the General Emergency Fund into budget program 06.03.00.19-08, for structural changes to the Comptroller's Office in the Baltimore State Office Building, estimated as follows:

- \$16,000.00 - For expansion of the Data Processing Division for additional air conditioning and lighting.
- 8,000.00 - Cost of partition work for the Data Processing Division, Cigarette Tax Division and the Personnel Office.
- 1,500.00 - For electrical installation to serve the I. E. M. equipment of the Data Processing Division.

STATE PROPERTY:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following request of the Civil Defense Agency:

"Request for permission to remove from inventory four heavy duty Civil Defense rescue trucks and to transfer them to the counties in which they are located (Allegany, Cecil, Frederick and Talbot). These trucks were purchased in 1953 with Federal and State matching funds and were placed at various locations in the State. These trucks have served the purpose for which they were intended; namely, to play a vital role in promoting and encouraging fire companies and rescue squads to take the 42-hour heavy duty rescue course offered by arrangement with the Civil Defense Agency through the University of Maryland. As a result nearly every fire company and rescue squad in the State is familiar with these trucks and the special training needed to man and operate them. There is now little need for the trucks to be used outside the counties in which they are located. The counties have over the past eight years paid all expenses for upkeep and maintenance and the State pays insurance premiums. The Federal Government has approved this transfer and the State will no longer pay the insurance premiums of \$95.96."

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

State Auditor - motor vehicle	\$ 756.51
Comptroller of the Treasury - motor vehicles	3,792.00
Maryland House of Correction - motor vehicles and livestock	466.68
Crownsville State Hospital - motor vehicles and livestock	557.36
Eastern Shore State Hospital - livestock and scrap	238.66
Department of Economic Development - office equipment	205.00
State Department of Education - motor vehicle and office equipment	461.00
Department of Employment Security - office equipment	90.75
Department of Game and Inland Fish - motor vehicle	167.50
State Department of Health - office equipment	115.00
Administrator of Loan Laws - motor vehicle	501.60
Military Department - motor vehicle	150.00
Montrose School for Girls - motor vehicle	153.24
Department of Motor Vehicles - duplicating equipment	35.00
Mt. Wilson State Hospital - livestock	897.91
Clifton T. Perkins State Hospital - cordwood	50.00
State Department of Public Welfare - motor vehicles and office equipment	1,084.00
Maryland State Reformatory for Males - livestock and farm equipment	2,059.54

(cont.)

(State Property)

2- Continued:-

State Roads Commission - motor vehicles and scrap	\$5,993.54
Springfield State Hospital - kitchen and dental equipment	292.00
Spring Grove State Hospital - kitchen equipment and scrap	270.55
Coppin State Teachers College - office equipment	125.00
State Teachers College - Salisbury - mower	340.00
State Teachers College - Towson - mower and projector	650.00
Maryland Training School for Boys - livestock	1,123.11
University Hospital - kitchen equipment	200.00
State Use Industries - shop equipment and scrap	1,040.49

Commission on the Aging - removal from inventory one A. B. Dick mimeograph machine (Model 92) which has been transferred to the Military Department.

State Aviation Commission - removal from inventory one mimeograph machine which has been transferred to the Department of Budget and Procurement - Central Services.

State Bank Commissioner - removal from inventory one Gestetner duplicating machine (Serial No. 412873) which has been transferred to the Military Department.

Comptroller of the Treasury - Retail Sales Tax Division - removal from inventory one Gestetner mimeograph machine (Serial No. 620343) which has been transferred to the Department of Research and Education.

Crownsville State Hospital - removal from inventory and dispose of as junk several pieces of farm equipment which are worn out and beyond repair.

Employees' Retirement System - removal from inventory one A. B. Dick mimeograph machine (Serial No. 011725435) which has been transferred to the Department of Budget and Procurement - Central Services.

State Department of Education - removal from inventory several items of Library Extension equipment which will be transferred to State Teachers College at Towson or Bowie or Coppin State Teachers Colleges. Also removal of one Marr duplicator (Serial No. 3213) which has been transferred to the Department of Budget and Procurement - Central Services.

State Department of Health - removal from inventory one Marr duplicator (Model E) which has been transferred to the Department of Budget and Procurement - Central Services.

State Department of Health - removal from the inventories of:

- a. Henryton State Hospital - one floor surfacing machine which was stolen.
- b. Mt. Wilson State Hospital - several items of equipment which will be junked of transferred to the Maryland House of Correction.
- c. Pine Bluff State Hospital - several items of equipment which will be junked.

State Insurance Department - removal from inventory one mimeograph machine which has been transferred to the Department of Budget and Procurement - Central Services.

Administrator of Loan Laws - removal from inventory one mimeograph machine which has been transferred to the Department of Budget and Procurement - Central Services.

Department of Mental Hygiene - removal from inventory and junk on ½-ton window type air conditioner which is unusable and beyond repair.

Department of Mental Hygiene - removal from inventories of:

- a. Eastern Shore State Hospital - several items of equipment which will be junked.
- b. Headquarters Unit - 24 chairs to Rosewood State Training School.
- c. Spring Grove State Hospital - one Medcraft electroencephalography machine and one Weber dental X-ray unit which will be junked since they are obsolete and beyond repair.

Maryland State Board of Motion Picture Censors - removal from inventory one mimeograph machine (Serial No. 87494) which has been transferred to the Department of Budget and Procurement - Central Services.

Maryland State Board of Examiners of Nurses - removal from inventory one Gestetner mimeograph machine (Serial No. 602028) which has been transferred to the Department of Budget and Procurement - Central Services.

Department of Parole and Probation - removal from inventory several items of equipment which will be transferred to another State agency or junked.

Commissioner of Personnel - removal from inventory and junk one Apollo stop watch which is broken and beyond repair.

(cont.)

(State Property)

2- Continued:-

- State Planning Department - removal from inventory one Kodak camera with attachments, one small drawing board and two electric erasers, which cannot be located.

Department of Public Improvements - removal from inventory various items of equipment which have been transferred to other State agencies or junked as worthless.

Public Service Commission - removal from inventory one A. B. Dick mimeograph machine (Serial No. 6332) which has been transferred to the Military Department.

State Department of Public Welfare - removal from inventory several items of equipment carried on inventory in the amount of \$5,004.36, which have been transferred to the Department of Budget and Procurement - Central Services.

State Department of Public Welfare - Somerset County Welfare Board - removal from inventory and junk nine chairs which are beyond economical repair and also to remove from inventory two chairs and one lamp which cannot be located and are presumed lost in moving from one location to another.

Real Estate Commission - removal from inventory one mimeograph machine which has been transferred to the Green Ridge Boys' Forestry Camp.

Maryland State Reformatory for Males - removal from inventory and junk the cab and chassis of a 1949 International load lugger and a 1946 Willys Jeep, acquired from Surplus Property, no longer usable and will be used for salvagable parts.

Maryland Veterans' Commission - removal from inventory one A. B. Dick mimeograph machine (Serial No. 102751) which has been transferred to the Department of Budget and Procurement - Central Services. Also removal from inventory and junk one small desk which is no longer usable and beyond repair.

Western Maryland State Hospital - removal from inventory one Frigidaire washing machine (Serial No. 16E28106) which is completely worn out and beyond repair.

State Teachers College - Towson - removal from inventory one household refrigerator which will be transferred to Pine Bluff State Hospital.

STATE RETIREMENT SYSTEMS:

The Secretary brought to the attention of the Board a letter, dated April 27, 1961, received from the Director of the Employees' Retirement System advising that the term of office of Mr. Henry S. Baker, a member of the Advisory Investment Committee for the State Retirement Systems will expire on July 1, 1961. This Committee was established in accordance with Chapter 70 of the Acts of 1958. It was stated that at a meeting held on April 25, 1961, the Board of Trustees approved the reappointment of Mr. Baker to this Committee.

The Board approved the reappointment of Mr. Baker to the Advisory Investment Committee for a term of four (4) years, effective July 1, 1961.

STATE RECORDS:

The Board approved the following records retention schedules submitted by the Hall of Records, under date of May 10, 1961, under the provisions of Chapter 436, of the Acts of 1953:

Harford County, Board of Education	C-175
Harford County, Board of Education	
Administrative Assistant	C-179
Washington Suburban Sanitary Commission	C-191.

STATE ROADS COMMISSION:

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Roads Commission, payable from the funds indicated:

Budget Program 08.01.00.38 --

Charles T. King Co., Inc., for repairs to enclosure housing to existing 2,000 gallon fuel oil tank and appurtenances at the Bureau of Materials and Research. (Item 34) \$1,600.00 .

2- The Secretary brought to the attention of the Board a report of windstorm damage to plate glass window of the G. Gugliotta property on May 9, 1961, with estimate for repair in the amount of \$190.00.

3- The Secretary submitted to the Board a report dated May 5, 1961, received from the State Roads Commission covering the compensation paid to employees of that department during the quarter ended March 31, 1961 for work performed on legal holidays.

(cont.)

(cont.)

(State Treasurer)

April 17, 1961 Unsatisfied Claim and Judgment Fund Board
Subscription to \$500,000 U. S. Treasury Bills,
(dated 4-15-61), due 4-15-62.

Collection and deposit of \$500,000 U. S. Treasury Bills
(dated 4-15-60), due 4-15-61.

April 21, 1961 County Highway Construction Bonds -
Purchase of \$336,000 U. S. Treasury Bills, (dated 1-26-61),
due 7-27-61, for the following accounts:
County Highway Construction Bond-2nd Series: \$88,000
Sinking Fund:
County Highway Construction Bond-3rd Series: 117,000
Sinking Fund:
County Highway Construction Bond-4th Series: 69,000
Sinking Fund:
County Highway Construction Bond-5th Series: 24,000
Sinking Fund:
County Highway Construction Bond-7th Series: 38,000
Sinking Fund:
Purchase of \$291,000 U. S. Treasury 2-5/8% Notes, (dated
4-15-58), due 2-15-63, for the following accounts:
County Highway Construction Bond-Sinking Fund: \$15,000
County Highway Construction Bond- 2nd Series: 19,000
Sinking Fund:
County Highway Construction Bond-4th Series: 98,000
Sinking Fund:
County Highway Construction Bond-5th Series: 10,000
Sinking Fund:
County Highway Construction Bond-6th Series: 149,000
Sinking Fund:
Purchase of \$160,000 Certificates of Deposit, 3% @ par,
(dated 4-21-61), due 1-21-62, payable at maturity as
follows:
County Highway Construction Bond-2nd Series: \$13,000
Sinking Fund:
County Highway Construction Bond-3rd Series: 14,000
Sinking Fund:
County Highway Construction Bond-4th Series: 31,000
Sinking Fund:
County Highway Construction Bond-5th Series: 35,000
Sinking Fund:
County Highway Construction Bond-6th Series: 35,000
Sinking Fund:
County Highway Construction Bond-7th Series: 32,000
Sinking Fund:

April 25, 1961 State Highway Construction Bond-2nd Issue-Sinking Fund -
Collection and deposit of \$157,000 U. S. Treasury Bills,
(dated 10-20-60), due 4-20-61.

April 27, 1961 State of Maryland-General Funds -
Purchase of \$10,000,000 U. S. Treasury Bills, (dated
4-27-61), due 10-26-61.

April 28, 1961 State of Maryland-General Funds -
Purchase of \$3,000,000 U. S. Treasury Bills, (dated
4-27-61), due 10-26-61.

May 1, 1961 County Highway Construction Bond-5th Series-Sinking Fund -
Purchase of \$180,000 U. S. Treasury 3-5/8% Bonds, (dated
5-1-61), due 11-15-67.

May 8, 1961 State of Maryland-General Fund -
Purchase of \$10,000,000 U. S. Treasury Bills, (dated
5-4-61) due 11-2-61.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- The Secretary brought to the attention of the Board a request from the Superintendent of Public Buildings and Grounds dated April 25, 1961, for authority to make payment of \$2,750.00 to A. L. Meyett and Son, Inc., for repair of windstorm damage which occurred at the Court of Appeals Building on September 12, 1960, with payment for this contract chargeable to:

Board of Public Works-Fire Losses State Property Fund, Item 19	\$2,700.00
Budget Program 06.16.00.02-08	50.00.

The Board approved this request.

(cont.)

(Superintendent of Public Buildings and Grounds)

2- The Secretary reported to the Board of settlement agreed upon for loss by wind-storm on the Court of Appeals Building in Annapolis on September 12, 1960, in the amount of \$2,700.00.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds, with payment to be made from the funds indicated:

Budget Program 06.16.00.02-08 --

A. L. Meyett and Sons, for repair of roof over the Judges' Chambers in the Court of Appeals Building, Annapolis. (10-B) NOT TO EXCEED \$1,400.00

Harrison & Palmer, Inc., for new electrical work, old section State House, acceptance of Base Bid and Alternates #1, #2 and #3. (10-A)

4,830.68

General Construction Loan of 1957 - Item 4 --

John F. Rezendes, Inc., for furnishing and laying sod at the U. S. S. Maryland Monument on the State House grounds. (I-1-B)

60.00

General Construction Loan of 1960 - Item 1 --

Bateman Photo Print and Blue Print Co., for blueprints in bidding on construction of Maintenance Shop. (I-1-A)

22.40.

4- The Board approved the recommendation of the Department of Public Improvements agenda item M-18, that an estimated amount of \$5,000.00 be allocated from the General Emergency Fund into budget program 06.03.00.19-08, for construction of two chambers and a toilet facility on the first floor and one storage room in the basement of the Court of Appeals Building, Annapolis.

UNIVERSITY OF MARYLAND:

1- The Secretary brought to the attention of the Board a letter dated March 29, 1961, from the Board of Control for Southern Regional Education, requesting permission to pay \$350.00 for Maryland students attending the University of North Carolina Library Science Program.

The Board approved payment of this invoice.

2- Dr. Albin O. Kuhn, Executive Vice President of the University of Maryland, appeared before the Board in connection with requests made by the University of Maryland for permission to make certain property acquisitions.

A. Dr. Kuhn requested approval by the Board of an Agreement between the Biltmore Hotel, Inc. and the State of Maryland, on behalf of the University of Maryland whereby the University would acquire for the sum of \$336,250.00 the lot of ground, together with improvements thereon, located on the southwest corner of Paca and Fayette Streets, Baltimore, and known as the Biltmore Hotel, but excluding therefrom all personal property and air conditioners. This property is known as 501 W. Fayette Street, Baltimore. This request was also included as Item P-6 of the Agenda of the Department of Public Improvements, in connection with expansion of the Baltimore Campus of the University of Maryland. It was pointed out that the expansion of the Baltimore Campus has been under discussion and study for a number of years. The discussions involved the Urban Renewal and Housing Agency of Baltimore City, the Department of Public Works, the State of Maryland through the University of Maryland and the Department of Public Improvements, and the Federal Government through its agencies dealing with urban renewal.

In view of the fact that the members of the Board did not have an opportunity to review, in detail, the appraisal of the property and the Purchase Agreement prior to the meeting, it was agreed that approval of this purchase would be subject to an inspection of the property by the State Comptroller and the Director of the Department of Public Improvements. Arrangements were made for an inspection of the property to be made at 4:00 p.m. on Tuesday, May 16, 1961. If the Comptroller and the Director of the Department of Public Improvements find the property to be priced within reason and therefore approve the Purchase Agreement, then the other members of the Board will approve and sign this Agreement.

The Purchase Agreement calls for a price of \$336,250.00 of which \$50,000 shall be paid within three weeks subsequent to the date of agreement and the balance as follows: Six months from date, the sum of \$125,000, with the right reserved to the party of the second part, at its cost and expense, to take back a first mortgage in order to secure itself to the extent of its advances, and the balance to be paid in cash nine months from date of agreement, which shall be the time of settlement. Funds are available in the General Construction Loan of 1960, Item 150.

(cont.)

(University of Maryland)

2- Continued:-

B. Dr. Kuhn also discussed with the Board a request of the University of Maryland, dated April 17, 1961, for permission to purchase two tracts of land adjoining the campus of Maryland State College, at Princess Anne, Maryland, for a price of \$4,500.00. This property is owned by the National Dairy Products Corporation and consists of approximately 18,000 sq. ft. and is improved by a brick structure of 2,300 sq. ft. The land and building are adjacent to the area used by the college for outdoor physical education activities and can serve an important need until such time as an activities building is constructed on the campus. Further, the railroad spur which the College has been using for receiving coal is located on this land.

The Board approved this request of the University of Maryland and authorized the purchase of the above property for \$4,500.00, with payment to be made from the Special Funds of Maryland State College, account #13.05.00.12, with the necessary funds to be encumbered and carried forward into the 1962 fiscal year as 13.05.00.61.

3- The Board approved construction items 22, 24 and 25 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1957 - Item 150	List 206	\$ 514.25
General Construction Loan of 1958 - Item 127	List 191	603.76
Item 127	List 198	39.75
Item 127	List 204	1,213.75
Item 127	List 207	114.80
Item 127	List 209	1,432.68
Item 127	List 214	940.96
Item 127	List 217	116.37
Item 131	List 186	340.00
Item 131	List 187	575.16
Item 131	List 197	286.56
Item 131	List 198	1,095.84
Item 131	List 204	366.96
Item 131	List 207	1,749.05
Item 131	List 213	125.00
Item 131	List 214	1,780.00
General Construction Loan of 1959 - Item 133	List 181	1,447.44
Item 133	List 182	802.50
Item 133	List 188	28.62
Item 133	List 193	4,001.88
Item 133	List 195	59.00
Item 133	List 199	1,080.00
Item 133	List 210	4,412.00
Item 133	List 216	615.00
General Construction Loan of 1958 - Item 131		
A. S. Aloe Company, for 26 fully electric hospital beds.		10,751.00
General Construction Loan of 1960 - Item 142		
State Use Industries, Maryland Penitentiary, for 248 beds for new dormitory - dining hall for men.		9,052.00

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, with payment to be made from the funds indicated:

a. Baltimore:

General Construction Loan of 1958 - Item 134 --

Kirby & McGuire, Inc., for Change Order #2 to contract approved 5-16-60, for alterations and additions to University Hospital, with fee to James R. Edmunds, Jr. (C-2) \$4,816.16

b. Centreville:

General Construction Loan of 1959 - Item 148 --

Reproduction Specialties, for blueprints for Laboratory at Centreville. (I-6) 2.70

c. College Park:

Fenton and Lichtig, for expanded fire service extension training facilities at University of Maryland, College Park, rescinding Item 4 of the Department of Public Improvements' Agenda of July 6, 1960; on a Type "C" basis, for preparation of plans and specifications, with funds as follows:

\$200,000.00 - Item 146, General Construction Loan of 1960
150,000.00 - Federal participation in the project. (A-5)

(cont.)

(University of Maryland)

4c. College Park - Continued:-

General Construction Loan of 1960 - Item 142 --

Frederick Construction Co., Inc., for Change Order #2 to contract approved 8-8-60, for construction of East Dining Room and Lounge addition to Dining Hall #2, fee to Johannes and Murray. (C-1-A) \$7,425.00

Frederick Construction Co., Inc., for Change Order #9 to contract approved 3-14-60, for Construction of Cambridge Hall and Dining Hall #2. (C-1-B) 11,379.00

Baltimore Photo Print and Blue Print Co., for blueprints in bidding on Food Service Equipment - Dining Hall. (I-5) 5.04

General Construction Loan of 1960 - Item 144 --

Salary for Cecil A. Speake for part-time inspection on construction of new West Wing and remodeling of Taliaferro Hall.(M-3) 3,000.00

General Construction Loan of 1961 - Item 138 --

Greeley H. and Esther W. Orvin, for option for purchase of property acquired to furnish ingress and egress to University property south of Metzertott Road in the rear of the properties facing on said road for 2.48 acres more or less and improvements located at 3907 Metzertott Road. (P-1) 36,500.00

Walter L. Green and Roland H. Berger, for option of 4.9031 acres, unimproved acquired to expand present parking lot. (P-4) 40,327.99

d. Maryland State College:

Current Operating Budget for Maryland State College:

National Dairy Products Corporation, for option to purchase property for use in connection with Physical Education Activities for Men, one lot - 100' by 150' rectangular; one lot - triangular, base 13' Altitude 82.25; improvements: one story brick, metal roof, concrete foundation, loading platforms, elevated water tank, railroad siding cinder drive. (P-2) 4,500.00

General Construction Loan of 1958 - Item 138 --

Southeastern Floor Company, for asphalt tile floor covering and vinyl asbestos tile floor covering on 1st and 2nd floors of Bird Hall. (11-A) 1,400.00

General Construction Loan of 1959 - Item 145 --

Atlantic General Contractors, Inc., for Change Order No. 6 to contract approved 2-8-60, for renovations and addition to Kiah Hall, fee to Rinaudot and Coupard. (C-3)- 224.35 .

5- The Board approved item M-17-B quoted from the agenda of the Department of Public Improvements for the University of Maryland as follows:

"All work under the following appropriation having been accomplished, it is requested to cancel unused portion of completed project:

Maryland State College:

Item 139, General Construction Loan of 1958 \$ 5.00
Remodeling third floor of Library and providing toilet facilities for men and women."

WESTERN MARYLAND STATE HOSPITAL:

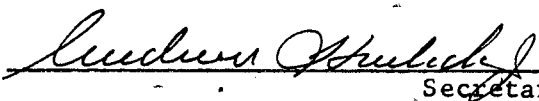
Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Western Maryland State Hospital, with payment to be made from the funds indicated:

Budget Program 10.01.08.03-08 --

Otis Elevator Company, for replacing the hoist ropes of passenger elevator #2 and making adjustment to elevators #1 and #2. (19) \$ 469.80 .

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.